

**Regular Monthly Meeting**

**January 13, 2026**

The January Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 PM, by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Officials in Attendance:** Supervisor Josh Brown, Clerk Dawn Seemann, Assessor Tammy Benitez, Trustees Rosemary Bartman, Denise Sass, and Gina LeFevour. Absent Officials: Road Commissioner Scott Swanson, and Trustee Jerry Gieseke.

**Guests in Attendance:** Duane Dahlman, Sheldon S. Soldwisch, John Bartman.

**Assessor's Report:** Benitez reported the tax assessment appeals are scheduled for the end of January. Sales and permit updates will continue with fewer site visits as the weather changes. Sales Ration Studies will begin in February for the 2026 assessment year.

**Audit of Current Bills:**

**Road District** - Brown motioned to approve the Road District bills for payment for the period of December 10, 2025 through January 13, 2026 in the amount of \$4,946.99. Second by Bartman. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

**Town Fund** - Bartman motioned to approve the Town Fund bills for payment for the period of December 10, 2025 through January 13, 2026 in the amount of \$15,374.57. Second by Sass. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

**Minutes:** Brown motioned to approve the December 9, 2025 Regular Monthly Minutes as presented. Second by Bartman. Motion passed.

**Treasurer's Report:** Brown motioned to approve the Treasurer's Report for the period of December 1, 2025 through December 31, 2025, as listed below. Second by Sass. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

	<b>Previous Balance</b>	<b>Income</b>	<b>Interest</b>	<b>Transfer</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>TOWN FUND</b>	\$180,940.39	\$854.74	0	0	(\$10,583.04)	\$171,212.09
<b>GENERAL ASSISTANCE</b>	\$102,635.13	0	\$87.63	0	0	\$102,722.76
<b>ROAD &amp; BRIDGE</b>	\$262,806.64	\$6,104.55	0	0	(\$5,514.34)	\$263,396.85
<b>PERM HARD ROAD</b>	\$216,153.34	0	\$181.12	0	(\$2,130.39)	\$214,204.07
<b>BUILDING &amp; MAINTENANCE</b>	\$13,819.81	0	\$11.74	0	0	\$13,831.55

**General Assistance Report:** Brown has nothing to report this month.

**Clerk's Report:** Seemann informed the board she has submitted the board members' names to the county for the Economic of Interest Statements. They will receive their forms in their emails within the next month or so. The report must be completed and returned to the county by May 1, 2026 to avoid a fine.

**Road Commissioner's Report:** Swanson is absent from tonight's meeting, but left his report with Supervisor Brown. Swanson has been patching and plowing roads, and doing regular maintenance.

**Supervisor's Report:**

- Seemann has asked Brown to order a plaque to be hung by the township flag on the wall.
- Brown suggested possibly framing the flag instead of simply pinning it to the wall. Seemann will look into framing costs and will report back with this information at the February meeting.
- Brown asked the board if they would like to order more township flags to replace the one hanging outside on the flag pole, and/or to be used on the "America 250th Celebration" float. The board wanted prices first. Seemann will look into the price and report her findings at the February meeting.

**Adjourn:** At 6:57 PM Brown motioned to adjourn the January 13, 2026 Regular Monthly Meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Seneca Township Clerk