

Regular Monthly Meeting

September 9, 2025

The September Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 PM, by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Officials in Attendance: Supervisor Josh Brown, Clerk Dawn Seemann, Assessor Tammy Benitez, Trustees Rosemary Bartman, Jerry Gieseke, and Denise Sass. Absent Officials: Road Commissioner Scott Swanson and Trustee Gina LeFevour.

Guests in Attendance: Duane Dahlman

Assessor's Report: Benitez informed the board she continues to input data of sales and permits, and is visiting final new construction sites. Her target date to have all her assessment information to the county is September 22nd.

Audit of Current Bills:

Road District - Bartman motioned to approve the Road District bills for payment for the period of August 13, 2025 through September 9, 2025, in the amount of \$11,937.19. Second by Brown. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Town Fund - Sass motioned to approve the Town Fund bills for payment for the period of August 13, 2025 through September 9, 2025, in the amount of \$26,097.88. Second by Bartman. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Minutes: Bartman motioned to approve the August 12, 2025 Regular Monthly Minutes as presented. Second by Gieseke. Motion passed.

Treasurer's Report: Bartman motioned to approve the Treasurer's Report for the period of August 1, 2025 through August 31, 2025, as listed below. Second by Brown. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

	Previous Balance	Income	Interest	Transfer	Expenses	Ending Balance
TOWN FUND	\$176,094.20	\$11,662.82	0	0	(\$10,761.69)	\$176,995.33
GENERAL ASSISTANCE	\$101,842.95	\$72.50	\$86.97	0	0	\$102,002.42
ROAD & BRIDGE	\$370,255.28	\$12,190.49	0	0	(\$5,787.86)	\$376,657.91
PERM HARD ROAD	\$196,832.12	\$10,761.00	\$166.24	0	(\$6,269.55)	\$201,489.81
BUILDING & MAINTENANCE	\$18,434.53	\$1,972.14	\$16.05	0	0	\$20,422.72

General Assistance Report: Brown has nothing to report.

Clerk's Report: Seemann has nothing to report.

Road Commissioner's Report: Swanson is absent tonight, but left his report with Brown. Swanson reported he is just finishing up boom mowing. He ordered a new plow truck that should be delivered in October. It will be a year and a half before the box and plow will be installed, and mentioned he should not have to take out a loan to pay for any of it. In addition, he has been doing regular maintenance.

New Business:

- A. Parking lot** - Brown informed the board he hired a company to tear out the old township parking lot and will put in a new one at a cost of approximately \$16,500.
- B. Newsletter** - LeFevor emailed a copy of the upcoming newsletter to Sass for approval. Sass then forwarded the email to members of the board for their review. After proofreading the document, it was determined a few revisions still needed to be made. The newsletter approval is tabled until the October meeting pending completion of the revisions.

Supervisor's Report: Brown informed the board that May 24, 2026 through May 30, 2026 are the free dates for Seneca Township residents to visit the McHenry County Historical Society free of charge. This information will be added to the upcoming newsletter.

- Bartman asked Brown to order a current Laws & Duties Handbook and a Trustees Operation Manual.

Adjourn: At 7:00 PM Brown motioned to adjourn the September 2025 Regular Monthly Meeting. Second by Bartman. Motion passed.

Respectfully Submitted.

Dawn Seemann
Seneca Township Clerk