

Regular Monthly Meeting

October 14, 2025

The October Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 PM, by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Officials in Attendance: Supervisor Josh Brown, Clerk Dawn Seemann, Assessor Tammy Benitez, Trustees Rosemary Bartman, Gina LeFevour, and Denise Sass. Absent Officials: Road Commissioner Scott Swanson and Trustee Jerry Gieseke.

Guests in Attendance: Duane Dahlman, Sheldon Soldwisch

Assessor's Report: Benitez reported she has been continuing to input data of sales and permits. The assessment books were turned into the County. Seneca Township's publish date is October 15, 2025. November 14, 2025 is the deadline to appeal.

Audit of Bills:

Road District - LeFevour motioned to approve the Road District bills for payment for the period of September 10, 2025 through October 14, 2025 in the amount of \$168, 810.56. Second by Brown. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

Town Fund - Bartman motioned to approve the Town Fund bills for payment for the period of September 10, 2025 through October 14, 2025 in the amount of \$21,179.35. Second by Sass. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

Minutes: Brown motioned to approve the September 9, 2025 Regular Monthly Minutes as presented. Second by Bartman. Motion passed.

Treasurer's Report: LeFevour motioned to approve the Treasurer's Report for the period of September 1, 2025 through September 30, 2025, as amended, as listed below. Second by Bartman. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

	Previous Balance	Income	Interest	Transfer	Expenses	Ending Balance
TOWN FUND	\$176,995.33	\$52,368.78	0	0	(\$21,584.16)	\$207,779.95
GENERAL ASSISTANCE	\$102,002.42	\$330.59	\$84.41	0	0	\$102,417.42
ROAD & BRIDGE	\$376,657.91	\$54,011.33	0	0	(\$12,247.74)	\$418,421.50
PERM HARD ROAD	\$201,489.81	\$49,072.31	\$182.56	0	(\$2,135.35)	\$248,609.33
BUILDING & MAINTENANCE	\$20,422.72	\$8,993.36	\$20.25	0	0	\$29,436.33

General Assistance Report: Brown has nothing to report this month.

Clerk's Report: Seemann has nothing to report this month.

Road Commissioner's Report: Swanson is absent from tonight's meeting, but left his report with Brown. Swanson reported the new plow truck arrived. There was mention and brief discussion about the \$3,000 tariff charge added to the price of the truck. In addition, Swanson mentioned he is half way finished with the last mowing of the right-of ways, and has been doing regular maintenance.

New Business:

- A. Public Speaking Rules** - After speaking with Township Officials of Illinois, Brown drew up Public Speaking Rules that the board was asked to approve. Upon conclusion of reading the rules out loud, and discussion following, Bartman motioned to approve the Seneca Township Public Speaking Rules. Second by Sass. Motion passed. Seemann will put the rules on the township website for reference.
- B. Fall Newsletter** - LeFevour asked Seemann for the list of names that was sent to Copy Express because nobody at tonight's meeting received it via email or mail. LeFevour will call to find out why. She stated we were billed for 125 newsletters. Due to this issue, Brown recommended LeFevour to see about getting the cost to send them via EDDM like it was done with the first newsletter sent.

Supervisor's Report: The Laws & Duties Manuals have been received that Brown ordered.

Motion to Adjourn: At 7:07 PM Sass motioned to adjourn the October 14, 2025 Regular Monthly Meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk