

Regular Monthly Meeting

April 8, 2025

The April Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order following the Annual Town Meeting at 6:50 PM, by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Officials in Attendance: Supervisor Josh Brown, Road Commissioner Scott Swanson, Clerk Dawn Seemann, and Trustees Rosemary Bartman, Jerry Gieseke, Gina LeFevour, and Denise Sass. Absent Officials: Assessor Tammy Benitez

Guests in Attendance: Sheldon Soldwisch, James Kagel, Duane Dahlman, Lou Dahlman, John Olsen.

Assessor's Report: Assessor Benitez is absent tonight, but left her report with Supervisor Brown. Benitez reported she continues doing tasks throughout the year including data entry of sale and permits. Answering calls and emails from taxpayers, appraisers and other inquiring individuals, and continues to do sales ratio studies. When weather permits, she is continuing updates which include site visits for permits, home exemption status, and updating the property record cards. The Appeals for 2024 were down-only two for this year. Benitez would like to remind everyone to check their exemptions on their assessment notice or tax bill to make sure they have the exemptions they are entitled to-especially the Senior Homestead Exemption for those over 65.

Audit of Current Bills:

Road District - Bartman motioned to approve the Road District bills for payment for the period of March 12, 2025 through April 8, 2025 in the amount of \$19,949.07. Second by Brown. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Town Fund - Sass motioned to approve the Town Fund bills for payment for the period of March 12, 2025 through April 8, 2025 in the amount of \$13,424.71. Second by Gieseke. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Minutes: Bartman motioned to approve the March 11, 2025 Regular Monthly Minutes as presented. Second by Brown. Motion passed.

Treasurer's Report: Brown motioned to approve the Treasurer's Report for the period of March 1, 2025 through March 31, 2025, as listed below. Second by Bartman. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$162,980.33	0	(\$25,469.16)	\$1,520.26	\$139,031.43
Road & Bridge	\$361,941.82	0	(\$19,367.81)	\$1,673.93	\$344,247.94

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$102,442.67	0	0	\$87.47	\$102,530.14
Perm Hard Road	\$198,722.84	0	(\$2,021.87)	\$166.47	\$196,867.44
Bldg & Maintenance	\$20,582.66	0	0	\$17.49	\$20,600.15

General Assistance Report: Brown has nothing to report this month.

Clerk's Report: Seemann reminded the board to submit their Economic of Interest Statements if they haven't already done so. The deadline is May 1, 2025.

Road Commissioner's Report: Swanson reported he has been picking up garbage along the right-of-ways, patching roads, and doing regular maintenance. In addition, he submitted his Annual Building and Equipment Fund Report for year end March 31, 2025 for the records.

New Business:

- A. **Annual Treasurer's Report for year ending March 31, 2025** - Brown submitted the Annual Treasurer's Report, which will be filed with the 2025 Annual Town Meeting Minutes.
- B. **Newsletter** - LeFevor informed the board she contacted Copy Express regarding the next newsletter. Brown feels the newsletter should be bi-annual - March & September. LeFevour asked for topic suggestions. She will be putting a blurb in regarding the garbage that flies out of the garbage trucks, and asking for possible solutions. Once the newsletter is complete, Seemann will also be putting it on the township website.

Supervisor's Report: None.

Motion to Adjourn: At 7:15 PM Bartman motioned to adjourn the April 2025 Regular Monthly Meeting. Second by Brown. Motion passed.

Respectfully Submitted,

Dawn Seemann
Seneca Township Clerk