

## **Regular Monthly Meeting**

**October 8, 2024**

The October Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Officials in Attendance:** Supervisor Josh Brown, Trustees Gerald Gieseke, Denise Sass, Gina LeFevour, and Rosemary Bartman, Assessor Tammy Benitez, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: None.

**Guests in Attendance:** Sheldon Soldwisch, Cindy Sullivan, Lee Osenstein, Dan Paprocki.

**Assessor's Report:** Benitez informed the board the assessment books were turned into the County last month. Questions have been answered from the County and waiting for a publish date. In addition, she is continuing to do site visits and inputting sales and permits into the system. She stated the average is 3-6 permits a month.

**Public Speaking:** Mr. Osenstein, who lives in Serenity Creek, spoke about their road condition concern, and asked if Seneca Township has responsibility for the road. He'd like to set up a meeting with Road Commissioner Scott Swanson to discuss issues, including, but not limited to plowing and road repair. There are ten (10) duplexes in the retired community. Swanson told them to call the township to set up a date and time.

### **Audit of Current Bills:**

**Road District** - Brown motioned to approve the Road District bills for payment for the period of September 11, 2024 through October 8, 2024 in the amount of \$7,086.92. Second by Bartman. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

**Town Fund** - Bartman motioned to approve the Town Fund bills for payment for the period of September 11, 2024 through October 8, 2024 in the amount of \$12,159.84. Second by LeFevour. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

**Minutes:** Brown motioned to approve the September 10, 2024 Regular Monthly Minutes as presented. Second by Gieseke. Motion passed.

**Treasurer's Report:** Brown motioned to approve the Treasurer's Report for the period of September 1, 2024 through September 30, 2024, as listed below. Second by Bartman. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$171,715.99	0	(\$19,493.97)	\$57,139.20	\$209,361.22
Road & Bridge	\$336,314.69	0	(4,481.56)	\$60,911.81	\$392,744.94

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$101,520.64	0	0	\$470.83	\$101,991.47
Perm Hard Road	\$173,307.63	0	0	\$50,814.06	\$224,121.69
Bldg & Maintenance	\$26,405.15	0	0	\$10,242.67	\$36,647.82

**General Assistance Report:** Brown has nothing to report this month.

**Clerk's Report:** Seemann informed the board that Bartman mentioned if you are re-running for the same position you can use your existing Economic of Interest Receipt to attach to your petition.

**Road Commissioner's Report:** Swanson reported he is finishing the last mowing of the right-of-ways, and doing regular road maintenance.

**New Business:**

- A. **Salaries 2025-2029 Term** - Brown gave the board an area township salary comparison sheet for their reference. Discussion took place regarding salaries for all positions for the next 4-year term. Following are the salaries decided on for each position:
  - Road Commissioner - 2025-26: \$64,000; 2026-27: \$68,000; 2027-28: \$72,000; 2028-29: \$76,000 plus \$8,500 each year for insurance benefit. Brown motioned to approve the Road Commissioner salary for the next 4 year term. Second by Sass. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.
  - Trustee - Salary unchanged. Stayed at \$125 per meeting. Brown motioned to approve the Trustee salary for the next 4 year term. Second by Sass. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.
  - Supervisor - The supervisor salary was increased by \$2,000, from \$21,000 to \$23,000. Brown motioned to approve the Supervisor salary for the next 4 year term. Second by Bartman. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.
  - Clerk - The Clerk salary was increased by \$1,400, from \$8,400 to \$9,800. Brown motioned to approve the Clerk salary for the next 4 year term. Second by LeFevour. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

**Supervisor's Report:** Brown informed the board he purchased a new 24x30 display board to put the agendas in, as well as any other pertinent information. The board will be mounted on the outside of the building.

- The west side of the building was sprayed for bugs.
- The November 5th election voting for the township will take place at the township building, as in the past.

**Adjourn:** At 7:45 PM Brown motioned to adjourn the October 8, 2024 regular monthly meeting. Second by Sass. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk