

Regular Monthly Meeting
November 12, 2024

The November Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Officials in Attendance: Supervisor Josh Brown, Trustees Gerald Gieseke, Denise Sass, and Rosemary Bartman, Assessor Tammy Benitez, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: Trustee Gina LeFevour.

Guests in Attendance: Sheldon Soldwisch, John Olsen.

Assessor's Report: Benitez reported the Seneca Township Assessments were published on October 23, 2024 and will close on November 22, 2024. As of today, there have been 16 calls/emails regarding the assessments. There have been no formal appeals. Benitez stated her site visits will slow down for the next few months. She will continue to input sales and permits.

Audit of Current Bills:

Road District - Bartman motioned to approve the Road District bills for payment for the period of October 9, 2024 through November 12, 2024, in the amount of \$28,830.35. Second by Sass. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Town Fund - Sass motioned to approve the Town Fund bills for payment for the period of October 9, 2024 through November 12, 2024, in the amount of \$9,651.74. Second by Bartman. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Minutes: Brown motioned to approve the October 8, 2024 regular monthly minutes as presented. Second by Bartman. Motion passed.

Treasurer's Report: Bartman motioned to approve the Treasurer's Report for the period of October 1, 2024 through October 31, 2024, as listed below. Second by Brown. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$209,361.22	0	(\$17,019.07)	\$3,440.30	\$195,782.45
Road & Bridge	\$392,744.94	0	(\$6,663.52)	\$4,039.71	\$390,121.13

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$101,991.47	0	0	\$101.90	\$102,093.37
Perm Hard Road	\$224,121.69	0	(\$2,253.22)	\$2,205.14	\$224,073.61
Bldg & Maintenance	\$36,647.82	0	0	\$438.11	\$37,085.93

General Assistance Report: Brown presented the board with the updated minimum payment levels for General Assistance from the Illinois Department of Human Services (IDHS). Brown informed the board he would like to adopt this practice to the township, and is increasing the minimum monthly payment for one adult and child to \$439 for a 12 month period. The new payment level chart will be filed with this month's minutes.

Clerk's Report: Seemann has nothing to report this month.

Road Commissioner's Report: Swanson informed the board he has been patching roads, getting the trucks ready for winter, and doing regular maintenance.

New Business:

- A. **Tax Levy amounts for Township & Road District Funds for tax year 2024, collectible in 2025 -**
 - **Town Fund:** Brown reported he raised the Personnel line item \$7,000 to cover salaries. This is the only difference from last year's levy. Brown motioned to approve the Town Fund Levy for tax year 2024, collectible in 2025. Second by Sass. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.
 - **Road District:** Swanson reported he raised the Road & Bridge line item by 4% (\$13,000). Brown motioned to approve the Road District Levy for tax year 2024, collectible in 2025. Second by Bartman. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Supervisor's Report:

- Brown emailed a zoning petition to the board for their records.
- Every year the State Comptroller selects a township to review their report. This year Seneca Township was chosen. Brown motioned to approve the State Comptroller's Report. Second by Sass. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Adjourn: At 7:12 PM Bartman motioned to adjourn the November Regular Monthly Meeting, Second by Brown. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk