

Regular Monthly Meeting

March 12, 2024

The March Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Officials in Attendance: Supervisor Josh Brown, Trustees Gerald Gieseke, Denise Sass, Rosemary Bartman, and Gina LeFevour, Assessor Tammy Benitez, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: None.

Guests in Attendance: Sheldon Soldwisch, John Olsen, and Denise Swanson.

Assessor's Report: Benitez informed the board she is continuing with permits and sales. Site visits are starting to be more as the weather gets nicer. Final Decision Notices for appeals will be mailed out the third week in March from the County.

Audit of Current Bills:

Road District - Brown motioned to approve the Road District bills for payment for the period of February 14, 2024 through March 12, 2024 in the amount of \$15,166.85. Second by Gieseke. Voting yes: LeFevour, Sass, Gieseke, Brown. Voting no: None. Motion passed.

Town Fund - Brown motioned to approve the Town Fund bills for payment for the period of February 14, 2024 through March 12, 2024 in the amount of \$26,521.72. Second by Sass. Voting yes: LeFevour, Sass, Gieseke, Brown. Voting no: None. Motion passed.

Minutes: Brown motioned to approve the February 13, 2024 Regular Monthly Minutes as presented. Second by LeFevour. Motion passed.

Treasurer's Report: Brown motioned to approve the Treasurer's Report for the period of February 1, 2024 through February 29, 2024, as listed below. Second by Lefevour. Voting yes: LeFevour, Sass, Gieseke, Brown. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$168,686.97	0	(\$9,301.52)	0	\$159,385.45
Road & Bridge	\$305,960.89	0	(3,561.80)	0	\$302,399.09

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$102,230.86	0	0	\$95.87	\$102,326.73
Perm Hard Road	\$132,722.45	0	(\$21,437.24)	\$115,84	\$111,401.05
Bldg & Maintenance	\$27,115.91	0	0	\$25.43	\$27,141.34

General Assistance Report: Brown has nothing to report this month.

Clerk's Report: Seemann reminded the board that next month is the Annual Town Meeting, which starts at 6:30 pm.

Road Commissioner's Report: Swanson reported he has been doing regular maintenance, and picking up garbage along the right-of-ways.

New Business:

- A. **Newsletter** - LeFevour is working on getting the history of Seneca, as well as, plans on including services for residents, and the garbage issue. She stated the newsletter will not be ready by the 19th as previously planned.
- B. **Annual Town Meeting Agenda 2024-2025 Approval** - Brown motioned to approve the Annual Town Meeting Agenda. Second by Gieseke. Motion passed.
- C. **Annual Township Meeting Notice Approval** - Brown motioned to approve the Annual Town Meeting Agenda. Second by Gieseke. Motion passed.
- D. **3rd Decennial Meeting** - Denise Swanson was also present for this meeting. At 6:55 pm the Decennial Committee approved the minutes for the first and second Decennial Meeting. At 6:58 pm Brown motioned to adjourn the 3rd Decennial Meeting. Second by Sass. Motion passed.

Supervisor's Report: Brown informed the board of a Line Item transfer. He transferred \$1500 from line item # 1153 Building Maintenance to line item #1120 Social Security.

- Brown called McHenry County Code Enforcement to go to a property on Kunde Road that has multiple vehicles & campers on it.
- Brown will be ordering a new Seneca Township Sign due to the existing sign being in poor condition.

Motion to Adjourn: At 7:00 pm Brown motioned to adjourn the March 2024 Regular Monthly Meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann
Seneca Township Clerk