

Regular Monthly Meeting

February 13, 2024

The February Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Officials in Attendance: Supervisor Josh Brown, Trustees Rosemary Bartman, Gerald Gieseke, Denise Sass, and Gina LeFevour, Assessor Tammy Benitez, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: None.

Guests in Attendance: Sheldon Soldwisch, John Olsen.

Assessor's Report: Benitez informed the board she is continuing with permits and sales. She has been continuing site visits as weather permits. Notices and final numbers for the 2023 appeals will be mailed out in mid-March.

Audit of Current Bills:

Road District - Bartman motioned to approve the Road District bills for payment for the period of January 10, 2024 through February 13, 2024 in the amount of \$24,527.82. Second by Brown. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Town Fund - Bartman motioned to approve the Town Fund bills for payment for the period of January 10, 2024 through February 13, 2024 in the amount of \$7,490.09. Second by LeFevour. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Minutes: Brown motioned to approve the January 9, 2024 Regular Monthly Minutes as presented. Second by LeFevour. Motion passed.

Treasurer's Report: Brown motioned to approve the January Treasurer's Report for the dates of January 1, 2024 through January 31, 2024, as listed below. Second by Sass. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$173,839.22	0	(\$8,782.06)	\$3,629.81	\$168,686.97
Road & Bridge	\$302,929.29	0	(\$1,115.83)	\$4,147.43	\$305,960.89

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$102,128.48	0	0	\$102,38	\$102,230.86
Perm Hard Road	\$133,914.10	0	(\$1,323.00)	\$131.35	\$132,722.45
Bldg & Maintenance	\$27,088.75	0	0	\$27.16	\$27,115.91

General Assistance Report: Brown has nothing to report.

Clerk's Report: Seemann informed the board to check their emails for their Economic of Interest form, and told them they had until May 1st to complete it. In addition, she gave the board next year's meeting dates to review.

Road Commissioner's Report: Swanson reported he has been doing regular maintenance, patching roads, and received approximately 325 tons of salt.

New Business:

- A. **Spring Newsletter** - LeFevour informed the board she'd like to contact Copy Express to do the mailings and emails. In addition, she discussed some topics she'd like to include in the newsletter. LeFevour hopes to have the newsletter go out after March 19th.
- B. **Annual Town Meeting Agenda 2024-2025 / Annual Township Meeting Notice** - Brown gave the board copies of the Annual Town Meeting Agenda and Meeting Notice for their records. Seemann will publish and post it at least 15 days prior to the April 9, 2024 Annual Town Meeting.
- C. **3rd Decennial meeting during March meeting** - Brown informed the board that all members must be present at the March meeting due to having the 3rd and final Decennial meeting.

Supervisor's Report: Brown informed the board that TOI is hosting its 42nd Annual Topic Day in Springfield. Anyone interested in attending should let him know.

Adjourn: At 6:56 PM Brown motioned to adjourn the February 2024 Regular Monthly Meeting. Second by LeFevour. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk