

**Regular Monthly Meeting**  
**December 12, 2023**

The December Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Officials in Attendance:** Supervisor Josh Brown, Trustees Rosemary Bartman, Gerald Gieseke, and Denise Sass, Road Commissioner Scott Swandon, and Clerk Dawn Seemann. Absent Officials: Trustee Gina LeFevour and Assessor Tammy Benitez.

**Guests in Attendance:** Sheldon Soldwisch, Denise Swanson, David Carranza.

**Assessor's Report:** Benitez was absent from tonight's meeting, but left her report with Supervisor Brown, which stated he has been continuing to input monthly sales and permits. There were 6 tax appeals received, however, more could be coming through the mail. Benitez will know the exact count next month. She is preparing those appeals for hearing and non-hearings, which will be scheduled for January and/or possibly February. Site visits are continuing, but will be weather permitting.

**Audit of Current Bills:**

**Road District** - Brown motioned to approve the Road District bills for payment for the period of November 16, 2023 through December 12, 2023 in the amount of \$39,031.87. Second by Sass. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

**Town Fund** - Brown motioned to approve the Town Fund bills for payment for the period of November 16, 2023 through December 12, 2023 in the amount of \$9,220.67. Second by Bartman, Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

**Minutes:** Brown motioned to approve the November 15, 2023 Regular Monthly Minutes as presented. Second by Gieseke. Motion passed.

**Treasurer's Report:** Bartman motioned to approve the Treasurer's Report for the period of November 1, 2023 through November 30, 2023, as listed below. Second by Brown. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$192,405.07	0	(\$12,245.09)	\$2,274.68	\$182,434.66
Road & Bridge	\$321,132.91	0	(\$4,008.97)	\$3,336.40	\$320,460.34

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$101,911.34	0	0	\$114.58	\$102,025.92
Perm Hard Road	\$163,454.23	0	(\$12,334.94)	\$2,222.95	\$153,342.24
Bldg & Maintenance	\$43,506.96	0	(\$16,899.57)	\$454.16	\$27,061.55

**General Assistance Report:** Brown has nothing to report this month.

**Clerk's Report:** Seemann has nothing to report this month.

**Road Commissioner's Report:** Swanson reported he has been doing regular maintenance, and plowed/salted one time.

**New Business:**

**A. Vote to approve 2024-2025 tax levy's for Town and Road funds -**

**Town Fund** - Bartman motioned to approve the 2024-25 Town Fund Levy. Second by Sass. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

**Road District** - Bartman motioned to approve the 2024-25 Road District Levy. Second by Gieseke. Voting yes: Bartman, Gieseke, Sass, Brown. Voting no: None. Motion passed.

**Decennial Committee Meeting #2:** At 6:48pm the Decennial Committee Meeting was called to order. The committee discussed programs & services offered, Intergovernmental Agreements, etc. Detailed information from this meeting are in separate minutes.

**Supervisor's Report:** Brown has nothing to report.

**Adjourn:** At 7:08pm Bartman motioned to adjourn the December 2023 Regular Monthly Meeting. Second by Gieseke. Motion passed.

Respectively Submitted,

Dawn Seemann  
Township Clerk