

Regular Monthly Meeting

March 14, 2023

The March Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Officials in Attendance: Supervisor Josh Brown, Trustees Rosemary Bartman, Gina LeFevour, Gerald Gieseke, and Denise Sass, Road Commissioner Scott Swanson, Assessor Tammy Benitez, and Clerk Dawn Seemann. Absent Officials: None.

Guests in Attendance: Sheldon Soldwisch.

Assessor's Report: Benitez reported she is continuing to input sales and permits, and other computer related jobs. In addition, she is continuing to look at neighborhood sales ratio studies, and doing site visits when weather permitting. The Assessor's 2023-24 Budget is complete.

Audit of Current Bills:

Road District - Bartman motioned to approve the Road District bills for payment for the period of February 15, 2023 through March 14, 2023 in the amount of \$22,063.18. Second by Sass. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Town Fund - Bartman motioned to approve the Town Fund bills for payment for the period of February 15, 2023 through March 14, 2023 in the amount of \$25,599.67. Second by LeFevour. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Minutes: Brown motioned to approve the February 14, 2023 minutes as presented. Second by Gieseke. Motion passed.

Treasurer's Report: Brown motioned to approve the Treasurer's Report for the period of February 1, 2023 through February 28, 2023, as listed below. Second by Sass. Voting yes: Bartman, LeFevour, Gieseke, Sass, Brown. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$165,846.03	0	(\$9,851.35)	0	\$155,994.68
Road & Bridge	\$247,579.47	0	(\$3,761.94)	\$321.50	\$244,139.03

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$101,127.87	0	0	\$77.22	\$101,205.09
Perm Hard Road	\$174,939.74	0	(\$1,654.88)	\$131.77	\$173,416.63
Bldg & Maintenance	\$28,555.12	0	0	\$21.80	\$28,576.92

General Assistance Report: Brown has nothing to report this month.

Clerk's Report: Seemann has nothing to report this month.

Road Commissioner's Report: Swanson informed the board 200 tons of salt arrived of the 500 tons he ordered. In addition, he has been cleaning up brush.

New Business:

- A. Gina-Newsletter** - Gina gave the board a sample of the first newsletter for their approval, in addition to the approximate costs. Next month she will present exact costs.
- B. November Board Meeting Date** - Brown asked the board if the November 2023 Monthly Meeting date could be changed from November 14th to November 15th, due to prior obligations. Brown motioned to approve the date change. Second by Sass. Motion passed. Seemann will post the updated meeting dates on the website.
- C. Annual Town Meeting Agenda 2023-2024 Approval** - Bartman motioned to approve the 2023-2024 Annual Town Meeting Agenda as presented. Second by LeFevour. Motion passed.
- D. Annual Township Meeting Notice Approval** - Brown motioned to approve the Annual Town Meeting Notice. Second by LeFevour. Motion passed.

Supervisor's Report: Brown informed the board about the TOI Meeting for Officials that is being held in Rockford on July 26th. Bartman and Brown are interested in attending.

- Brown presented the board with information regarding the Local Government Efficiency Act. This topic will be discussed at next month's regular monthly meeting.

Adjourn: At 7:06 PM Brown motioned to adjourn the March 2023 Regular Monthly Meeting. Second by Bartman. Motion passed.

Respectively Submitted,

Dawn Seemann
Township Clerk