

**Regular Monthly Meeting**

**April 11, 2023**

The April Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:38 pm by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Officials in Attendance:** Supervisor Josh Brown, Trustees Rosemary Bartman, Gina LeFevour, and Gerald Gieseke, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: Trustee Denise Sass and Assessor Tammy Benitez.

**Guests in Attendance:** Sheldon Soldwisch.

**Assessor's Report:** Benitez was absent from tonight's meeting, but left her report with Brown. She reported she has been inputting the monthly sales and permits. She is continuing to do sales ratio studies of neighborhoods. County questions of Homestead Exemptions, building permits and occupancy have been received. She will work on these for the next few months. Site visits will continue.

- Brown talked about exemptions on principal residences. He will bring samples of these at next month's meeting.

**Audit of Current Bills:**

**Road District** - Brown motioned to approve the Road District bills for payment for the period of March 15, 2023 through April 11, 2023 in the amount of \$9,143.33. Second by LeFevour. Voting yes: Bartman, LeFevour, Gieseke, Brown. Voting no: None. Motion passed.

**Town Fund** - Brown motioned to approve the Town Fund bills for payment for the period of March 15, 2023 through April 11, 2023 in the amount of \$13,143.29. Second by Bartman. Voting yes: Bartman, LeFevour, Gieseke, Brown. Voting no: None. Motion passed.

**Minutes:** Bartman motioned to approve the March 14, 2023 Regular Monthly Minutes as presented. Second by Gieseke. Motion passed.

**Treasurer's Report:** Brown motioned to approve the Treasurer's Report for the period of March 1, 2023 through March 31, 2023, as listed below. Second by LeFevour. Voting yes: Bartman, LeFevour, Gieseke, Brown. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$155,994.68	0	(\$24,875.18)	\$3,335.70	\$134,455.20
Road & Bridge	\$244,139.03	0	(\$20,237.06)	\$1,818.36	\$225,720.33

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$101,205.09	0	0	\$88.03	\$101,293.12
Perm Hard Road	\$173,416.63	0	(\$2,042.81)	\$148.43	\$171,522.25
Bldg & Maintenance	\$28,576.92	0	0	\$24.86	\$28,601.78

- Town Fund Line Item Transfers:
  - \$376.39 from line item 1235 to line item 1173
  - \$800.00 from line item 1240 to line item 1178
  - \$1,749.25 from line item 1153 to line item 1120

**General Assistance Report:** Brown had nothing to report this month.

**Clerk's Report:** Seemann reminded the board to submit the Economic of Interest Statement by May 1st to avoid a penalty.

**Road Commissioner's Report:** Swanson reported he has been picking up garbage, and taking the plows off the trucks.

**Old Business:**

- A. **Gina - Newsletter Draft** - Gina talked to Copy Express. She found a new way to fold the newsletter to keep postage down. Approximately 1100 newsletter will be mailed out to the Seneca Township residents. Gina will email a rough draft to the board, as well as postage cost options.

**New Business:**

- A. **Annual Treasurer's Report for year ended March 31, 2023** - Brown informed the board the report has been completed. He will bring copies to next month's meeting.

**Supervisor's Report:**

- Brown informed the board about a zoning CUP for a landscaping business with outdoor storage. The hearing is scheduled for April 20, 2023 at 1:30 pm.
- Brown mentioned Governor Pritzger's new ordinance regarding township efficiencies, which the Township and Road District are required to create. Brown will discuss the topics at the 1st meeting next month.

**Adjourn:** At 7:12 pm Brown motioned to adjourn the April monthly regular meeting. Second by LeFevour. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Seneca Township Clerk