

Regular Monthly Meeting

May 10, 2022

The May Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Officials in Attendance: Supervisor Josh Brown, Trustees Rosemary Bartman, Denise Sass, and Gina LeFevour, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: Trustee Gerald Gieseke and Assessor Tammy Benitez.

Guests in Attendance: Sheldon Soldwisch

Assessor's Report: Benitez was absent from tonight's meeting, but left her report with Supervisor Brown. Benitez has been finishing up looking at all neighborhoods, and preparing to turn assessments into the county with a target date of the end of June.

Audit of Current Bills:

Road District - LeFevour motioned to approve the Road District bills for payment for the period of April 13, 2022 through May 10, 2022, in the amount of \$13,368.72. Second by Bartman. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

Town Fund - LeFevour motioned to approve the Town Fund bills for payment for the period of April 13, 2022 through May 10, 2022, in the amount of \$15,936.23. Second by Sass. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

Minutes: Bartman motioned to approve the April 12, 2022 regular monthly minutes as presented. Second by Sass. Motion passed.

Treasurer's Report: Sass motioned to approve the Treasurer's Report for the period of April 1, 2022 through April 30, 2022, as listed below. Second by Brown. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$123,378.06	0	(\$9,628.10)	\$2,435.52	\$116,185.48
Road & Bridge	\$226,212.46	0	(\$15,902.770)	\$3,625.38	\$213,935.07

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$99,505.22	0	0	\$6.54	\$99,511.76
Perm Hard Road	\$129,081.15	0	(\$2,288.55)	\$8.42	\$126,801.02
Bldg & Maintenance	\$18,827.05	0	0	\$1.24	\$18,828.29

General Assistance Report: Brown has nothing to report this month.

Clerk's Report: Seemann has nothing to report this month.

Road Commissioner's Report: Swanson informed the board he received his new truck. He will be selling the 1991 International Dump Truck. In addition, Swanson has been picking up the garbage along the right-of -ways and doing regular maintenance.

Old Business:

- A. **Gina-Newsletter** - Gina is still working on the newsletter. She informed the board the first one will be an introductory type one-page newsletter. Gina will email the board a sample prior to moving forward with the printing.

New Business:

- A. **Planning Commission Vote** - Brown asked for a vote from the board as to whether or not they would like to re-activate our Township Planning Commission. Bartman would like to get additional information regarding this issue. A voice vote was taken and passed with 4 yays and 0 nays to re-activate the Township Planning Commission. Discussion on how to proceed will take place at next month's meeting.
- B. **GA Insurance** - Brown discussed the cost for General Assistance Catastrophic Insurance and how it works, then asked for the board's thoughts about keeping the insurance or not. After discussion, the board decided they would like more information regarding our liability before making the decision to keep it or not.
- C. **Township and Road District 2022-2023 Budgets** - Sass motioned to put the Township and Road District 2022-2023 Budgets on display for 30 days prior to the June Budget Hearing Meeting. Second by Bartman. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

Supervisor's Report: Brown informed the board of a petitioner's request for rezoning of the property address 1304 Deerpass Rd. from A1 to A2 zoning and to reduce the frontage from 330 ft to 30 ft. The hearing date is set for May 12, 2022.

- Brown informed the board that as of May 6, 2022 the Public Act bidding process has been increased to \$30,000, up from \$20,000.
- Brown looked into accounting fees from the township's current bank due to questions from a board member regarding the fluctuation of banking fees for public funds. He showed the board the bank's Fee Fluctuating Statement to explain the process. Discussion took place and ultimately decided to continue banking with the township's current bank.

Adjourn: At 7:38pm LeFevour motioned to adjourn the April regular monthly meeting. Second by Sass. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk