

Regular Monthly Meeting

November 9, 2021

The November Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor Josh Brown at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Officials in Attendance: Supervisor Josh Brown, Trustees Rosemary Bartman, Gina LeFevour, and Denise Sass, Assessor Tammy Benitez, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: Trustee Gerald Gieseke.

Guests in Attendance: Sheldon Soldwisch

Assessor's Report: Benitez reported she is wrapping up site visits, and is looking for a new computer to purchase.

Audit of Current Bills:

Road District - Bartman motioned to approve the Road District bills for payment for the period of October 13, 2021 through November 9, 2021 in the amount of \$14,446.30. Second by LeFevour. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

Town Fund - Bartman motioned to approve the Town Fund bills for payment for the period of October 13, 2021 through November 9, 2021 in the amount of \$10,683.35. Second by LeFevour. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

Minutes: Sass motioned to approve the October 12, 2021 Regular Monthly Minutes as presented. Second by LeFevour. Motion passed.

Treasurer's Report: Bartman motioned to approve the Treasurer's Report for the period of October 1, 2021 through October 31, 2021, as listed below. Second by Sass. Voting yes: Bartman, LeFevour, Sass, Brown. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$197,862.40	0	(\$15,821.33)	\$4,362.39	\$186,403.46
Road & Bridge	\$263,591.31	0	(\$3,428.21)	\$5,105.85	\$265,268.95

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$99,442.77	0	0	\$22.71	\$99,465.48
Perm Hard Road	\$156,678.36	0	(\$11,431.09)	\$2,118.04	\$147,365.31
Bldg & Maintenance	\$49,376.39	0	0	\$428.51	\$49,804.90

General Assistance Report: Brown reported he attended the October 22nd training.

Clerk's Report: Seemann has nothing to report this month.

Road Commissioner's Report: Swanson reported he has completed mowing the right-of-ways and is now doing some boom mowing. He received the salt bid, which is just under \$64 per ton. The plows are on the trucks and ready to go. In addition, Swanson hired a tree service to cut down trees on Bockman Road.

Old Business:

- A. Planning Commission Discussion** - Bartman called our former Planning Commission Chairman, Susan Standish regarding her attending a meeting. She told Bartman she is still harvesting, so will be attending our December meeting to speak.

New Business:

- A. Determine amount of tax levy for tax year 2021, collectible in 2022, for Road District and Town Funds, and make publicly available prior to adopting at December meeting -**
- Town Fund - Brown informed the board he raised the Town Fund Levy by approximately 2% (\$3000.00) from last year.
 - Road District - Swanson informed the board he raised the Road District Levy by 4% (approximately \$7000.00) from last year.

Sass motioned to display the Road District and Town Fund Levies until they are approved at the December meeting. Second by Bartman. Motion passed.

- B. Public Speaking time limit of three (3) minutes each person policy vote to November mins/and discussion about ordering new township flags** - LeFevour motioned to limit public speaking to three (3) minutes per person. Second by Sass. Motion passed.
- Brown informed the board of the cost to purchase new township flags. The board decided not to purchase new flags at this time, but instead to hang our last flag on a wall in the township building and put a plaque next to it stating the history of the flag.

- C. Put in the November minutes the corrections to September's minutes regarding the Executive Session** - An executive session meeting was called in September that was unnecessary. We did not need to go into executive session at that time. Brown made a motion to approve this correction. Second by LeFevour. Motion passed.

Supervisor's Report: Brown asked LeFevour about her progress regarding a newsletter. LeFevour stated she has looked into mailing costs, format types, and prices from a company that will print & get it ready to mail. She will have a more precise idea of total cost at the December meeting. In the meantime, the board should think of a name for the newsletter. LeFevour would like to mail the first newsletter in January if possible. It would also be put on the township website.

Adjourn: At 7:20pm Bartman motioned to adjourn the November regular monthly meeting. Second by Sass. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk