

Regular Monthly Meeting

March 9, 2021

The March Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Township Officials in Attendance: Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, and Gerald Gieseke, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: Trustee Denise Sass and Assessor Tammy Benitez.

Assessor's Report: Benitez is absent today, but left her report with Seemann, which stated the final decisions from the assessment appeals were received from the county, and she will be entering the information into the database. She will continue to look at neighborhood values for the 2021 assessment year.

Minutes: Mathews motioned to approve the February 9, 2021 Regular Monthly Minutes as presented. Second by Gieseke. Motion passed.

Audit of Current Bills:

Road District - Bartman motioned to approve the Road District bills for payment for the period of February 10, 2021 through March 9, 2021 in the amount of \$26,786.73. Second by Mathews. Voting yes: Bartman, Mathews, Gieseke, Kagel. Voting no: None. Motion passed.

Town Fund - Mathews motioned to approve the Town Fund bills for payment for the period of February 10, 2021 through March 9, 2021 in the amount of \$22,031.83. Second by Bartman. Voting yes: Bartman, Mathews, Gieseke, Kagel. Voting no: None. Motion passed.

Treasurer's Report: Mathews motioned to approve the Treasurer's Report for the period of February 1, 2021 through February 28, 2021, as listed below. Second by Gieseke. Voting yes: Bartman, Mathews, Gieseke, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$162,104.00	0	(\$8,931.88)	\$1,230.40	\$154,402.52
Road & Bridge	\$219,665.27	0	(\$33,194.92)	\$1,394.99	\$187,865.34

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$99,511.89	0	0	\$16.18	\$99,528.07
Perm Hard Road	\$101,692.84	0	(\$2,613.29)	\$1,131.75	\$100,211.30
Bldg & Maintenance	\$23,163.28	0	0	\$228.52	\$23,391.80

General Assistance Report: Kagel reported that one person from New Dimensions called looking for funds. That person was turned down on the grounds that he is receiving treatment there so it's not really his residence, and therefore, not a resident of Seneca Township.

Clerk's Report: Seemann spoke to the Board about an upcoming Boot Camp TOI is hosting for the newly elected officials. They all think this is a good idea and will revisit the idea after the election.

Road Commissioner's Report: Swanson informed the Board that he is happy it quit snowing! He had been plowing a lot, and has also received more salt. He still has about 200 ton more to purchase according to his contract. Currently, he is waiting for the ground to thaw so he could begin replacing mailboxes.

New Business:

A. Approve any line item transfers for Town Fund or Road District Funds - Kagel did not have any line items transfers for the Town Fund. Swanson had three (3) line item transfers for the Road District:

- Permanent Road - \$1,605.20 was transferred from Line Item 4310 to 4355
- Road and Bridge - \$342.00 was transferred from Line Item 3366 to 3130
- Road and Bridge - \$935.38 was transferred from Line Item 3415 to 3310.

Mathews motioned to approve these line item transfers. Second by Bartman. Voting yes: Bartman, Mathews, Gieseke, Kagel. Voting no: None. Motion passed.

B. Highway Commissioner's Annual Report - Swanson provided a list of Tools , Equipment, & Machinery that stated the condition of each item to the Board for their records.

C. Approve agenda for the Annual Town Meeting April 13, 2021, and direct clerk to post at least 15 days prior to meeting - Mathews motioned to approve the 2021 Annual Town Meeting Agenda and to have it posted. Second by Gieseke. Motion passed.

D. Approve meeting schedule time and dates for 2021-2022 fiscal year to be posted by April 1, 2021 - Mathews motioned to approve the 2021-22 fiscal year meeting time and dates, and have it posted. Second by Gieseke. Motion passed.

Motion to Adjourn: At 7:38 pm Mathews motioned to adjourn the March Regular Monthly Meeting. Second by Gieseke. Motion passed.

Respectfully Submitted,

Dawn Seemann
Seneca Township Clerk