

**Regular Monthly Meeting**

**June 9, 2020**

The June Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, Trustee Denise Sass, and Gerald Gieseke, Assessor Tammy Benitez, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: None.

**Assessor's Report:** Benitez reported she has been answering tax assessment exemption calls, preparing the books for the county, and trying to attempt to do permits again.

**Minutes:** Mathews motioned to approve the May 12, 2020 regular monthly minutes as presented. Second by Sass. Motion passed.

**Audit of Current Bills:**

**Road District** - Mathews motioned to approve the Road District bills for payment for the period of May 13, 2020 through June 9, 2020 in the amount of \$66,512.83. Second by Gieseke. Voting yes, Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

**Town Fund** - Mathews motioned to approve the Town Fund bills for payment for the period of May 13, 2020 through June 9, 2020 in the amount of \$16,325.28. Second by Bartman. Voting yes, Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

**Treasurer's Report:** Mathews motioned to approve the Treasurer's Report for the period of May 1, 2020 through May 3, 2020, as listed below. Second by Sass. Voting yes, Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

| Checking      | Prev. Bal.   | Transfer Funds | Expenses      | Income     | Ending Bal.  |
|---------------|--------------|----------------|---------------|------------|--------------|
| Town Fund     | \$124,092.94 | 0              | (\$15,470.19) | \$6,161.07 | \$114,783.82 |
| Road & Bridge | \$216,811.09 | 0              | (\$63,822.43) | \$5,714.47 | \$158,703.13 |

| Money Market       | Prev. Bal.  | Transfer Funds | Expenses     | Income     | Ending Bal. |
|--------------------|-------------|----------------|--------------|------------|-------------|
| General Assistance | \$99,507.02 | 0              | 0            | \$45.65    | \$99,552.67 |
| Perm Hard Road     | \$74,333.98 | 0              | (\$2,663.20) | \$4,900.81 | \$76,571.59 |
| Bldg & Maintenance | \$27,240.08 | 0              | 0            | \$989.62   | \$28,229.70 |

**General Assistance Report:** Kagel has nothing to report this month.

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**Clerk's Report:** Seemann has nothing to report this month.

**Road Commissioner's Report:** Swanson informed the board he has been pushing fallen trees off the road, mowing the 1st cut, and general maintenance.

**Old Business:**

**A. Approve budgets for Town and Road District -**

- **Town Fund Budget** - Mathews motioned to approve the 2020-21 Town Fund Budget. Second by Bartman. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.
- **Road District** - Mathews motioned to approve the 2020-21 Road District Budget. Second by Bartman. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

**Supervisor's Report:** Kagel received information from TOI regarding when we could have our Annual Town Meeting. The option to wait until Covid-19 is over was agreed upon.

**Adjourn:** At 7:20 pm Mathews motioned to adjourn tonight's regular monthly meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk