

**Regular Monthly Meeting**

**March 10, 2020**

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, Trustee Denise Sass, and Gerald Gieseke, Assessor Tammy Benitez, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: None.

**Assessor's Report:** Benitez informed the board that the Assessor portion of the website has been revised so there is no longer the risk of reaching a limit of the number of times it can be opened. In addition, the assessment books have been closed and notices of the appeals will be out soon. Benitez is planning on attending TOI's Topic Day.

**Minutes:** Bartman motioned to approve the February 11, 2020 minutes as presented. Second by Mathews. Motion passed.

**Audit of Current Bills:**

**Road District** - Mathews motioned to approve the Road District bills for payment for the period of February 12, 2020 through March 10, 2020 in the amount of \$9,990.12. Second by Sass. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

**Town Fund** - Mathews motioned to approve the Town Fund bills for payment for the period of February 12, 2020 through March 10, 2020 in the amount of \$22,280.08. Second by Gieseke. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

**Treasurer's Report:** Mathews motioned to approve the Treasurer's Report for the period of February 1, 2020 through February 29, 2020, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$168,702.59	0	(\$8,961.78)	0	\$159,740.81
Road & Bridge	\$240,716.74	0	(\$14,064.86)	0	\$226,651.88

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$99,440.25	0	0	\$39.32	\$99,479.57
Perm Hard Road	\$108,431.21	0	(\$23,824.38)	\$39.52	\$84,646.35
Bldg & Maintenance	\$27,221.80	0	0	\$10.77	\$27,232.57

**General Assistance Report:** Kagel has nothing to report.

**Clerk's Report:** Seemann has nothing to report.

**Road Commissioner's Report:** Swanson reported he purchased news street signs to replace the stolen ones. This year he will be paving Rose Farm Road from Gavers Gravel entrance to South Street. He is going to see if Greenwood Township will grind and fill some holes. In addition, he is working on getting a new pick up truck.

**New Business:**

- A. Approve agenda for annual town meeting April 14, 2020, and direct clerk to post at least 15 days prior to meeting** - Mathews motioned to approve the 2020 Annual Town Meeting Agenda as presented, and have Seemann post it. Second by Bartman. Motion passed.
- B. Highway Commissioner's annual report** - Mathews motioned to approve the Highway Commissioner's Annual Report of the Building & Equipment Fund stating the condition of Tools, Equipment, and Machinery. Second by Sass. Motion passed.
- C. Approve any line item transfers Town Fund and Road District Funds:**  
**Town Fund** - No line item transfers.  
**Road District** - Swanson transferred \$1,545.9 from line item 4420 to line item 4425 in the & Bridge Fund. Mathews motioned to approve these line item transfers. Second by Bartman. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.
- D. Approve meeting schedule time and dates for 2020-2021 fiscal year to be posted by April 1, 2020** - Bartman motioned to approve to 2020-2021 fiscal year dates and times. Second by Sass. Motion passed.

**Supervisor's Report:** Kagel had Bartman sign the "ACH Information Validation by District McHenry County" form.

- Bartman is planning on attending the Education District meeting.
- There is a public hearing regarding a revised storm water management scheduled for March 26th at 8:30 a.m. in the County Board Conference Room.

**Motion to Adjourn:** At 7:27 p.m. Gieseke motioned to adjourn tonight's regular monthly meeting. Second by Mathews. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk