

**Regular Monthly Meeting**

**January 14, 2020**

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, Trustee Denise Sass, and Gerald Gieseke, Assessor Tammy Benitez, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: None.

**Assessor's Report:** Benitez informed the board that the assessor part of the website has reached its limits with the maximum number of views it could have. Therefore, she will be talking to our current website company to see what they could do and what they would charge.

**Minutes:** Bartman motioned to approve the December 10, 2019 Regular Monthly Minutes as presented. Second by Mathews. Motion passed.

**Audit of Current Bills:**

**Road District** - Bartman motioned to approve the Road District bills for payment for the period of December 11, 2019 through January 14, 2020 in the amount of \$14,212.69. Second by Sass. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

**Town Fund** - Mathews motioned to approve the Town Fund bills for payment for the period of December 11, 2019 through January 14, 2020 in the amount of \$9,064.69. Second by Bartman. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

**Treasurer's Report:** Kagel presented a corrected version of the November Treasurer's Report reflecting a \$15.00 expense he missed for the Hard Road Account. Mathews motioned to approve this correction. Second by Bartman. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

- Mathews motioned to approve the December Treasurer's report for the period of December 1, 2019 through December 31, 2019, as listed below. Second by Gieseke. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$185,991.93	0	(\$9,170.09)	\$203.42	\$177,025.26
Road & Bridge	\$307,394.48	0	(\$29,645.69)	\$331.93	\$278,080.72

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$99,356.11	0	0	\$42.12	\$99,398.23
Perm Hard Road	\$120,929.51	0	(\$36,842.76)	\$44.77	\$84,131.52
Bldg & Maintenance	\$27,198.77	0	0	\$11.53	\$27,210.30

**General Assistance Report:** Kagel stated had one call for assistance, however, it was from a person who lives in a condo in Rockford.

**Clerk's Report:** Seemann has nothing to report this month.

**Road Commissioner's Report:** Swanson reported he has been plowing and doing maintenance.

**New Business:**

- A. Correct December meeting warrants for Road & Bridge and Hard Road funds to allow transfer of funds from Road and Bridge fund to Hard Road fund -** Kagel informed the board that a check written for the truck payment was mistakenly written out of the Hard Road fund instead of the Road & Bridge fund. A transfer needs to be made from the Road & Bridge fund to the Hard Road fund to reimburse the payment. Bartman motioned to approve the \$31,171.25 (check #1595) that was paid out of the Hard Road fund in error to be transferred from the Road and Bridge fund back into the Hard Road fund to correct the error. Second by Gieseke. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.
- Mathews motioned to approve the adjustment to the warrant of December 2019 to reflect the corrections made today to the Hard Road and Road & Bridge funds. Second by Sass. Voting yes: Bartman, Mathews, Gieseke, Sass, Kagel. Voting no: None. Motion passed.

**Motion to Adjourn:** At 7:07pm Mathews motioned to adjourn tonight's regular monthly meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk