

Regular Monthly Meeting

January 9, 2018

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Township Officials in Attendance: Supervisor James Kagel, Trustees Susan Mathews, Gerald Gieseke, and Jane Gerloff, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: Trustee Rosemary Bartman. Vacant positions: Assessor.

Guests in Attendance: Tammy Benitez and Mike Crouse.

Public Speaking: Mike Crouse spoke to the board informing them that he'd like to be considered for the open Assessor position.

Minutes: Mathews motioned to approve the December 12, 2017 regular monthly minutes as presented. Second by Gerloff. Motion passed.

Audit of Current Bills:

Road District - Gerloff motioned to approve the Road District bills for payment for the period of December 13, 2017 through January 9, 2018 in the amount of \$17,431.26. Second by Mathews. Voting yes: Mathews, Gieseke, Gerloff, Kagel. Voting no: None. Motion passed.

Town Fund - Mathews motioned to approve the Town Fund bills for payment for the period of December 13, 2017 through January 9, 2018 in the amount of \$11,304.92. Second by Gieseke. Voting yes: Mathews, Gieseke, Gerloff, Kagel. Voting no: None. Motion passed.

Treasurer's Report: Mathews motioned to approve the Treasurer's Report for the period of December 1, 2017 through December 31, 2017, as listed below. Second by Gerloff. Voting yes: Mathews, Gieseke, Gerloff, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$205,551.58	0	(\$17,692.15)	\$136.56	\$187,995.99
Road & Bridge	\$209,832.98	0	(\$2,454.77)	\$367.28	\$207,745.49

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$99,818.27	0	(\$499.82)	\$8.49	\$99,326.94
Perm Hard Road	\$115,819.06	0	(\$9,056.39)	\$559.59	\$107,322.26
Bldg & Maintenance	\$33,428.36	0	(\$3,040.00)	\$2.84	\$30,391.20

General Assistance Report: Kagel reported there are now two (2) people on General Assistance.

Clerk's Report: Seemann informed the board that they should watch their emails for the Economic of Interest Statement and be sure to fill them out and return them prior to May 1st.

Road Commissioner's Report: Swanson reported he has been plowing and doing regular maintenance this month.

Assessor's Report: There is no report due to assessor position being vacant.

New Business:

A. Discuss and consider approving contract with Tammy Benitez - Prior to discussion, Mathews motioned to go into Executive Session to discuss both possible candidates for the position of Assessor. Second by Gieseke. Motion passed.

B. Discuss and possibly adopt EMA resolution - Kagel received a letter regarding The McHenry County Hazard Mitigation Plan. In summary, In order for the county to qualify to get FEMA money, the county must have enough townships and municipalities in support of the county's plan. Mathew's motioned to table the vote until more information about the plan is received. Second by Gerloff. Motion passed.

Supervisor's Report: None.

Suspension of Meeting to go into Executive Session: At 7:04 p.m. Mathews motioned to suspend the Regular Monthly Meeting to go into Executive Session to interview and discuss the two (2) potential candidates for the vacant Assessor position. Second by Gieseke. Motion passed.

Re-open Regular Monthly Meeting: At 8:25 p.m. the board resumed the Regular Monthly Meeting.

Appointment of Assessor: The board chose to appoint Tammy Benitez as Assessor for Seneca Township. During the executive session meeting, the proposed contract was revised.
- Mathews motioned to approve the amendments to the proposed contract and appoint Tammy Benitez as Assessor for Seneca Township. Second by Gieseke. Motion passed.

Motion to Adjourn: At 8:38 p.m. Gerloff motioned to adjourn tonight's regular monthly meeting. Second by Gieseke. Motion passed.

Respectfully Submitted,

Dawn Seemann
Seneca Township Clerk