

**Regular Monthly Meeting**

**November 10, 2015**

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Susan Mathews, Michael O'Leary, and Rosemary Bartman, Road Commissioner Scott Swanson, Assessor Paul Bockman and Clerk Dawn Seemann.  
Absent Officials: None.

**Guests in Attendance:** Kelly Liebmann, Steve Gavers, and Roger Sass Sr.

**Minutes:** Bartman motioned to approve the October 13, 2015 minutes as presented. Second by O'Leary. Motion passed.

**Audit of Current Bills:**

**Road District** - O'Leary motioned to approve the Road District bills for payment for the period of October 14, 2015 through November 10, 2015 in the amount of \$9,389.05. Second by Mathews. Voting yes: Bartman, Mathews, O'Leary, Kagel. Voting no: None. Motion passed.

**Town Fund** - O'Leary motioned to approve the Town Fund bills for payment for the period of October 14, 2015 through November 10, 2015 in the amount of \$6,535.01. Second by Bartman. Voting yes: Bartman, Mathews, O'Leary, Kagel. Voting no: None. Motion passed.

**Treasurer's Report:** Mathews motioned to approve the Treasurer's Report for the period of October 1, 2015 through October 31, 2015, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, O'Leary, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$227,800.51	0	(\$10,011.80)	\$3,870.44	\$221,659.15
Road & Bridge	\$167,091.24	0	(\$2,323.79)	\$3,274.34	\$168,041.79

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$102,622.64	0	0	\$48.31	\$102,670.95
Perm Hard Road	\$257,951.99	0	(\$5,474.17)	\$2,578.13	\$255,055.95
Bldg & Maintenance	\$19,976.89	0	0	\$530.81	\$20,507.70

**General Assistance Report:** Kagel has nothing to report this month.

**Clerk's Report:** Seemann has nothing to report this month.

**Road Commissioner's Report:** Swanson reported he has received 400 tons of salt mixed with beet juice. In addition, he had done some shouldering, tree trimming, and general maintenance.

**Assessor's Report:** Bockman informed the board he had twelve (12) assessment hearings, most will go to the state board for review; There were a few new building occupancy completions, which he will be looking at; All the property data has been entered into the PAMS system, but not all the drawings. New pictures need to be taken. In addition, he spoke with someone regarding interviewing for his position. That person will pick up some of his work so he could remain for his final two (2) years of his term. He would split his salary with her. The board likes the idea. Bockman will let them know for sure if that person is still interested.

**Old Business:** Will follow, after interviewing Trustee Candidates in executive session. The board will appoint one of the candidates to fill the remainder of Tom Dahlfors' term.

**New Business:**

**A. Appointments for Planning Commission** - The board has decided to table this issue until next month's meeting.

**B. Vote to Approve Town and Road District 2015 for collection in 2016 tax levies -**

**Town Fund:** Kagel informed the board that as with last year, he again reduced the Town Fund Levy. There was discussion explaining his reason. O'Leary motioned to approve the Town Fund Levy for year 2015 collectible in 2016. Second by Mathews. Voting yes: Bartman, Mathews, O'Leary, Kagel. Voting no: None. Motion passed.

**Road District:** Swanson informed the board he has increased the Road District Levy 1% over last year's levy (4% increase), and explained his reasons. O'Leary motioned to approve the Road District Levy for year 2015 collectible in 2016. Second by Mathews. Voting yes: Bartman, Mathews, O'Leary, Kagel. Voting no: None. Motion passed.

**Supervisor's Report:** Kagel gave the board copies of Budget vs. Actual reports for the Town Fund and Road District for their records.

**Motion to go into Executive Session:** At 7:21 p.m. O'Leary motioned to go into executive session to interview Trustee candidates. Second by Mathews. Motion passed.

**Reconvene Meeting:** At 7:59 p.m. the regular monthly meeting reconvened. Voice votes were taken for each candidate with resulting in the following results:

Steve Gavers: 2 yes, 3 no. - Roger Sass, Sr.: 3 yes, 2 no.

O'Leary motioned to approve Roger Sass, Sr. to fill the vacant Trustee position until the term ends one year from May. Second by Bartman. Motion passed with a 3 to 1 vote.

**Motion to Adjourn:** At 8:02 p.m. O'Leary motioned to adjourn tonight's regular monthly meeting. Second by Mathews. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk