

**Regular Monthly Meeting**

**May 9, 2017**

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, and Pamela Semro, and Jane Gerloff, Assessor Paul Bockman, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: None.

**Minutes:** Mathews motioned to approve the April 11, 2017 regular monthly minutes. Second by Semro. Motion passed.

**Audit of Current Bills:**

**Road District** - Mathews motioned to approve the Road District bills for payment for the period of April 12, 2017 through May 9, 2017 in the amount of \$23,178.92. Second by Bartman. Voting yes: Bartman, Mathews, Semro, Gerloff. Voting no: None. Motion passed.

**Town Fund** - Bartman motioned to approve the Town Fund bills for payment for the period of April 12, 2017 through May 9, 2017 in the amount of \$13,723.57. Second by Mathews. Voting yes: Bartman, Mathews, Semro, Gerloff. Voting no: None. Motion passed.

**Treasurer's Report:** Mathews motioned to approve the Treasurer's Report for the period of April 1, 2017 through April 30, 2017, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, Semro, Gerloff. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$158,370.11	0	(\$5,921.74)	\$1,152.06	\$153,600.43
Road & Bridge	\$143,109.99	0	(\$9,678.11)	\$1,638.98	\$135,070.86

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$100,962.04	0	(\$200.00)	\$8.31	\$100,770.35
Perm Hard Road	\$110,811.20	0	(\$3,644.73)	\$9.49	\$107,175.96
Bldg & Maintenance	\$37,190.37	0	0	\$3.06	\$37,193.43

**General Assistance Report:** Kagel reported that he paid the insurance, and had one case pending the meeting scheduled for tomorrow.

**Clerk's Report:** Gerloff questioned Seemann's wording for motions and seconds. Seemann asked the board for their opinion, they agreed the wording is fine the way it's been.

**Road Commissioner's Report:** Swanson informed the board that he will have McCue Road from Pleasant Valley to Highbridge paved in addition to the gravel part of Kunde Road since the prices are low. In addition, he received the balance of the salt he ordered (just short of 100 ton); and has been patching the roads, and doing general maintenance.

**Assessor's Report:** Bockman reported he has been answering questions from the county regarding assessments prior to turning the books in. In addition, he finished the exemptions, and has been out measuring. He stated there is not much new construction in Seneca Township. He plans on turning in the assessment books in approximately three to four weeks.

**New Business:**

**A. Resolution for participation of elected officials in IRMF** - Mathews motioned to approve the resolution. Second by Gerloff. Motion passed.

**B. Approve Brown and Co. doing audit for 2016-2017** - Bartman motioned to approve Brown and Company to do the 2016-2017 audit. Second by Mathews. Motion passed.

**C. Approve Budget Hearing Minutes for Town and Toad District:**

**Town Fund** - Mathews motioned to approve the Town Fund Budget Hearing Minutes. Second by Bartman. Motion passed.

**Road District** - Mathews motioned to approve the Road District Budget Hearing Minutes. Second By Semro. Motion passed.

**Supervisor's Report:** Kagel received information regarding a free Freedom of Information webinar meeting scheduled for May 18th. Anyone official interested in this should let him know.

**Adjourn:** At 7:12 p.m. Mathews motioned to adjourn tonight's regular monthly meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk