

**SENECA TOWNSHIP**  
**Regular Monthly Minutes**  
**May 13, 2014**

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 7:00 p.m. by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, Thomas Dahlfors, and Michael O'Leary, Road Commissioner Scott Swanson, Assessor Paul Bockman, and Clerk Dawn Seemann. Absent Officials: None.

**Guests in Attendance:** None.

**Minutes:** Dahlfors motioned to approve the April 8, 2014 regular monthly minutes as presented. Second by Bartman. Motion passed.

**Audit of Current Bills:**

**Road District** - Dahlfors motioned to approve the Road District bills for payment for the period of April 9, 2014 through May 13, 2014 in the amount of \$44,347.81. Second by O'Leary. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.

**Town Fund** - Mathews motioned to approve the Town Fund bills for payment for the period of April 9, 2014 through May 13, 2014 in the amount of \$14,673.12. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.

**Treasurer's Report:**

Mathews motioned to approve the Treasurer's Report for the period of April 1, 2014 through April 30, 2014, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$147,700.23	0	(\$7,139.84)	\$1,007.99	\$141,568.38
Road & Bridge	\$77,335.69	0	(\$2,448.31)	\$1,429.05	\$76,316.43

CD	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Road & Bridge	0	0	0	0	0

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$101,028.67	0	0	\$759.37	\$101,788.04
Perm Hard Road	\$287,316.84	0	(\$10,565.35)	\$23.26	\$276,774.75
Bldg & Maintenance	\$45,180.31	0	(\$25,346.14)	\$2.83	\$19,837.00

**General Assistance Report:** Kagel reported he attended a General Assistance Training Meeting last month. He learned of some safety options to use while meeting with potential candidates, which were discussed among the board.

**Clerk's Report:** Seemann had nothing to report this month.

**Road Commissioner's Report:** Swanson informed the board that River Road will be paved this week, and the shouldering will be getting started. In addition, he is doing maintenance on the equipment.

**Assessor's Report:** Bockman reported he has been measuring and taking pictures of properties to update the files. Approximately forty properties are completed. In addition, he is getting the assessment books ready to be turned in to the county.

**New Business:**

**A. Discuss necessity of constituent audit** - Kagel will be talking to other townships to find out if they do annual constituent audits and will inform the board at a future meeting of the outcome.

**Supervisor's Report:**

- Kagel informed the board of an upcoming TOI training meeting and needs to know if any board members are interested in going. Bartman and Kagel will be attending.
- Kagel filed the Comptroller's Annual Financial Report.

**Motion to Adjourn:** At 7:24 pm Dahlfors motioned to adjourn tonight's regular monthly meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk