

Regular Monthly Meeting

March 14, 2017

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Township Officials in Attendance: Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, and Pamela Semro, Assessor Paul Bockman, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: Vacant Trustee position.

Minutes: Batman motioned to approve the February 14, 2017 regular monthly minutes as presented. Second by Mathews. Motion passed.

Audit of Current Bills:

Road District - Mathews motioned to approve the Road District bills for payment for the period of February 15, 2017 through March 14, 2017 in the amount of \$10,885.94. Second by Semro. Voting yes: Bartman, Mathews, Semro, Kagel. Voting no: None. Motion passed.

Town Fund - Mathews motioned to approve the Town Fund bills for payment for the period of February 15, 2017 through March 14, 2017 in the amount of \$19,872.40. Second by Semro. Voting yes: Bartman, Mathews, Semro, Kagel. Voting no: None. Motion passed.

Treasurer's Report: Mathews motioned to approve the Treasurer's Report for the period of February 1, 2017 through February 28, 2017, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, Semro, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$189,140.57	0	(\$6,677.76)	0	\$182,462.81
Road & Bridge	\$155,530.00	0	(\$11,806.39)	\$135.74	\$143,859.35

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$101,195.69	0	0	\$7.76	\$101,203.45
Perm Hard Road	\$154,374.17	0	(\$34,013.79)	\$11.10	\$120,371.48
Bldg & Maintenance	\$37,184.36	0	0	\$2.85	\$37,187.21

General Assistance Report: Kagel has nothing to report this month.

Clerk's Report: Seemann has nothing to report this month.

Road Commissioner's Report: Swanson reported he has been plowing and doing regular maintenance.

Assessor's Report: Bockman informed the board that the Board of Revision closed, final changes made and was loaded into PAMS. He has also been doing some minor paperwork.

New Business:

A. Consider appointment of Jane Gerloff to fill remainder of Michael O'Leary's trustee term -

Due to Trustee Mike O'Leary moving out of the township, the February meeting marked the end of his term, which in turn presented the need for the board to appoint someone to fill the term until a new Trustee is sworn into office following the April 4th Consolidated Election. Kagel asked Jane Gerloff if she'd be interested in filling the last three months of O'Leary's term. She said she would and attended tonight's meeting. Upon discussion, Bartman motioned to appoint Jane Gerloff to fill the vacant trustee position for the remainder of term. Second by Mathews. Motion passed.

- Clerk Seemann swore Ms. Gerloff into office.

B. Approve agenda for annual town meeting April 11, 2017, and direct clerk to post at least 15 days prior to meeting - Mathews motioned to approve the April 11, 2017 Annual Town Meeting agenda as presented. Second by Semro. Motion passed.

C. Highway Commissioner's Annual Report - Mathews motioned to approve Swanson's Annual Report. Second by Bartman. Motion passed.

D. Approve any line item transfers for Town Fund and Road District Funds - Kagel proposed the following line item transfers:

1. Transfer \$500 from line item 1235 (Misc. (Town Fund Acct.)) to line item 1140 (Medicare). Gerloff motioned to approve this transfer. Second by Bartman. Voting yes, Bartman, Mathews, Semro, Gerloff, Kagel. Voting no: None. Motion passed.

2. Transfer \$2000 from line item 1115 (IMRF) to line item 1120 (Social Security). Bartman motioned to approve this transfer. Second by Semro. Voting yes, Bartman, Mathews, Semro, Gerloff, Kagel. Voting no: None. Motion passed.

3. Transfer \$700 from line item 1435 (Misc. (Assessor's Budget)) to line item 1405 (Office Supplies). Semro motioned to approve this transfer. Second by Mathews. Voting yes, Bartman, Mathews, Semro, Gerloff, Kagel. Voting no: None. Motion passed.

4. Transfer \$100 from line item 1370 (Travel Expense) to line item 1375 (Publications). Bartman motioned to approve this transfer. Second by Mathews. Voting yes, Bartman, Mathews, Semro, Gerloff, Kagel. Voting no: None. Motion passed.

E. Approve meeting schedule time and date for 2017-2018 fiscal year to be posted by April 1, 2017 - After discussion, Mathews motioned to set the 2017-2018 fiscal year meeting dates and times to take place at 6:30 p.m. every second Tuesday of each month. Second by Bartman. Motion passed.

Motion to Adjourn: At 7:25 p.m. Mathews motioned to adjourn tonight's regular monthly meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk