

**SENECA TOWNSHIP**  
**Regular Monthly Minutes**  
**July 12, 2011**

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 7:00 p.m. by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, and Michael O’Leary, Assessor Paul Bockman, Road Commissioner Scott Swanson, and Clerk Dawn Seemann.  
 Absent Officials: Trustee Thomas Dahlfors.

**Opening of Truck Bids:** Sealed bids were opened by Clerk Seemann. Four (4) bids were received for the 2001 Silverado Pick-Up Truck. High bid went to Terry Burke of Genoa, Illinois for \$2801.00. One (1) bid was received for the 1989 Dump Truck with plow. Bid went to O’Leary Sand and Gravel, Inc. of Woodstock, Illinois for \$3500.00.

**Guests in Attendance:** None.

**Public Speaking:** None.

**Minutes:** O’Leary motioned to approve the June 14, 2011 Regular Monthly Minutes as presented. Second by Bartman. Motion passed.

**Audit of Current Bills:**

**Road District** - Mathews motioned to approve the Road District bills for the period of June 15, 2011 through July 12, 2011 in the amount of \$50,517.96. Second by O’Leary. Voting yes: Bartman, Mathews, O’Leary, Kagel. Voting no: None. Motion passed.

**Town Fund** - Bartman motioned to approve the Town Fund bills for the period of June 15, 2011 through July 12, 2011 in the amount of \$19,191.95. Second by Mathews. Voting yes: Bartman, Mathews, O’Leary, Kagel. Voting no: None. Motion passed.

**Treasurer’s Report:** Mathews motioned to approve the Treasurer’s Report for the period of June 1, 2011 through June 30, 2011, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, O’Leary, Kagel. Voting no: None. Motion passed.

Harris Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$42,580.37	\$6,749.00	(\$7,408.53)	\$84,703.68	\$126,624.52
Road & Bridge	\$27,991.72	(\$6,749.00)	(\$23,816.62)	\$48,759.52	\$46,185.62

Harris CD	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Road & Bridge	\$126,317.43	0	0	0	126,317.43

Harris Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$101,792.64	0	0	\$1,011.55	\$102,804.19
Perm Hard Road	\$114,536.79	0	(\$3,021.89)	\$61,170.29	\$172,685.19
Bldg & Maintenance	\$53,982.68	0	(\$19,610.00)	\$14,828.88	\$49,201.56

**General Assistance Report:** Kagel stated someone called and left him a message. He tried several times to return their call and left messages. To date, they have not called him back.

**Clerk's Report:** Seemann has nothing to report this month.

**Road Commissioner's Report:** Swanson informed the board that he picked up his new pick-up truck from Dorr Township. In addition, he and his crew have been working on the following:

- Tree clean-up from the recent wind storm
- 2<sup>nd</sup> mowing of the right-of-ways
- Next week the McHenry County Correction Facility will bring some of their inmates out to pick-up trash along our right-of-ways
- Boom mowing is taking place trimming trees and brush along the right-of-ways
- Cracks have been sealed on Collins Road from Franklinville Road to Deerpass Road
- The county will begin striping the roads within the next week or two
- The flower beds need weeding. It was suggested that possibly the boy scouts could take care of this as a community service project.
- A resident called Kagel regarding a culvert permit because he was informed by the McHenry County Planning and Development Department that he must contact the township prior to putting up a fence he wants to install. Road Commissioner Swanson confirmed that a culvert permit must be applied for as of January 1, 2011 in case there is any damage done to the township road, right-of-way, or culvert.

**Assessor's Report:** Bockman reported that the last of the properties have been assessed and added to the county's books, which are now ready to be turned in to the county.

- Bockman will be attending two days of class in Libertyville as part of his required continuing education.

**Planning Commission:** Nothing to report this month.

**Old Business:**

- A. Select members for audit committee** - One person has committed to auditing the books. Two more people are still needed.

**New Business:** No new business to discuss this month.

**Supervisor's Report:** Kagel received a survey from McCog (McHenry County Council of Governments) regarding joint purchases. He gave the letter/survey to Swanson, who will take it to the next Road Commissioners meeting and discuss it there. Swanson currently purchases our salt supply via joint purchase.

**Adjourn:** At 7:44 p.m. O'Leary motioned to adjourn tonight's regular monthly meeting. Second by Mathews. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk