

SENECA TOWNSHIP  
*Regular Monthly Minutes*  
January 10, 2012

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 7:00 p.m. by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, Thomas Dahlfors, and Michael O’Leary, Assessor Paul Bockman, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: None.

**Guests in Attendance:** Bob Pope, Mary McCann, Jim Phillips.

**Public Speaking:**

- Bob Pope questioned McHenry County Board Member Mary McCann as to why the county board continually votes against Seneca Township’s Planning Commission and Board of Trustees’ recommendations for Conditional Use Permits (CUPs), as well as other zoning issues? Mrs. McCann voiced her opinion as to why this is. She suggested we call the McHenry County Planning and Development Department to report any issue we feel is not being policed by the county regarding CUPs or zoning, and they will send out an inspector to check things out. Discussion regarding the process of rewriting the county’s Unified Development Ordinance took place as well.
- Jim Phillips questioned the progress of the Kunde Road ninety-nine acre subdivision. County Board Member Mary McCann informed him that this issue is now in Federal Court.

**Minutes:** Dahlfors motioned to approve the December 13, 2011 minutes as presented. Second by O’Leary. Motion passed.

**Audit of Current Bills:**

**Road District** - Dahlfors motioned to approve the Road District bills for payment for the period of December 14, 2011 through January 9, 2012 in the amount of \$2,841.23. Second by Mathews. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

**Town Fund** - Bartman motioned to approve the Town Fund bills for payment for the period of December 14, 2011 through January 9, 2012 in the amount of \$7,586.22. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

**Treasurer’s Report:** Mathews motioned to approve the Treasurer’s Report for the period of December 1, 2011 through December 31, 2011, as listed below. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Harris Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$142,300.00	0	(\$15,330.90)	\$3,389.81	\$130,358.91
Road & Bridge	\$60,936.55	0	(\$6,433.55)	\$13,241.62	\$67,744.62

Harris CD	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Road & Bridge	\$126,638.57	0	0	0	\$126,638.57

Harris Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$102,223.07	0	0	\$50.80	\$102,273.87
Perm Hard Road	\$140,330.64	0	(\$5,275.17)	\$2,227.26	\$137,392.73
Bldg & Maintenance	\$50,205.63	0	0	\$575.24	\$50,780.87

**General Assistance Report:** Kagel has nothing to report this month.

**Clerk's Report:** Seemann informed the board to watch their mail for the yellow Economic Interest Statement and be sure to fill it out and send it back as soon as they receive it to avoid a penalty charge.

- Seemann received a survey from TOI asking for the annual salaries for all elected township officials. She will fill that out and send it back. In return we will receive a spread sheet with the salaries from all the townships in McHenry County.

**Road Commissioner's Report:** Swanson reported that he is doing maintenance to the equipment and picking up trash along the right-of-ways.

**Assessor's Report:** Bockman stated he has all the properties assessed as of January 1<sup>st</sup>. He is now looking into the open permits to see how far along they are coming. This year Seneca Township has had two new homes, and thirty improvement permits.

**Planning Commission Report:** Planning Commission Member Bob Pope elaborated more regarding his concerns he spoke about in the Public Speaking portion of the agenda.

**Old Business:** None.

**New Business:**

- Discuss possibility of Clerk Dawn Seemann obtaining Notary status** - Through much discussion, the board decided no need was found to have Seemann become a Notary.

**Supervisor's Report:** Kagel received information from the McHenry County Emergency Management Agency regarding an earthquake drill. They are encouraging organizations to participate in the "Great Central U.S. ShakeOut on February 7, 2012.

- W2 and W3 forms were issued to the Board.
- Kagel gave the Board a nine-month Financial Budget vs. Actual Report for their records. Upon reviewing the report, Kagel informed the board that the Publishing line item will be short; the Assessor's Travel Expenses were over budget; Road & Bridge Workman's Comp was over by \$57; the Road & Bridge maintenance is low; and Building and Equipment is over budget. None of these are anything major, but line item transfers will be necessary. Overall, we should be under budget at the end of this fiscal year.

**Adjourn:** At 8:23 p.m. Dahlfors motioned to adjourn tonight's regular monthly meeting. Second by Mathews. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Seneca Township Clerk