

SENECA TOWNSHIP
Regular Monthly Minutes
April 10, 2012

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:50 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Township Officials in Attendance: Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, Thomas Dahlfors, and Michael O’Leary, Assessor Paul Bockman, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: None.

Guests in Attendance: Jarrett Mathews, Bob Pope.

Public Speaking: None.

Minutes: O’Leary motioned to approve the March 13, 2012 regular monthly minutes as presented. Second by Dahlfors. Motion passed.

Audit of Current Bills:

Road District – Dahlfors motioned to approve the Road District bills for payment for the period of March 14, 2012 through April 10, 2012 in the amount of \$29,428.40. Second by Mathews. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Town Fund – Bartman motioned to approve the Town Fund bills for payment for the period of March 14, 2012 through April 10, 2012 in the amount of \$10,915.30. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Treasurer’s Report: Mathews motioned to approve the Treasurer’s Report for the period of March 1, 2012 through March 31, 2012, as listed below. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$117,458.79	0	(\$19,420.72)	\$1,101.26	\$99,139.33
Road & Bridge	\$51,258.52	0	(\$9,039.06)	\$1,363.21	\$43,582.67

CD	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Road & Bridge	\$126,638.57	0	0	0	\$126,638.57

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$102,298.18	0	(\$145.00)	\$11.30	\$102,164.48
Perm Hard Road	\$136,856.58	0	(\$375.00)	\$15.10	\$136,496.68
Bldg & Maintenance	\$50,792.95	0	(\$1,966.98)	\$5.57	\$48,831.54

General Assistance Report: Kagel reported he had one Emergency Assistance payout for \$145, and one pending.

Clerk's Report: Seemann has nothing to report this month.

Road Commissioner's Report: Swanson reported he had kids pick up garbage along the right-of-ways during spring break. In addition, he ordered a new Woods 10-1/2' cutting mower for the ditches; has been servicing equipment; and might purchase a new riding lawnmower for the township yard because the old one clogs up.

Assessor's Report: Bockman stated he attended some Assessor classes the week before last as part of his continuing education. In addition, he received the 2012 assessment books, which he'll be making necessary changes to before he returns it to the county. Bockman said Seneca Township had two new homes built in 2011 2012 fiscal year.

Planning Commission Report: The Planning Commission met last Tuesday. Report to follow later in the minutes.

Old Business:

A. Presentation and Possible Adoption of Township Flag – Jarrett Mathews, who is a Boy Scout working on his Eagle Project, presented multiple township flag designs for the board to review and possibly vote on as the Seneca Township Flag. After comparing and discussing the designs, the board unanimously agreed on one of the designs. Dahlfors motioned to accept the flag design designated by the Board of Trustees to be the Seneca Township Flag. Second by O'Leary. Motion passed. Mr. Mathews will now begin his next step in the process by researching prices and places that could make the flag. He will get back to us at a future meeting with his findings.

New Business:

A. Discussion of Planning Commission meeting for possible direction on Conditional Use for Muir – Discussion took place regarding the renewal of an existing CUP for a heliport. Seneca Township Planning Commission member Bob Pope stated there were no residents against the renewal. The Board found no reason to oppose the Planning Commission's recommendation to approve the renewal of the CUP. Therefore, Dahlfors motioned to recommend approval of the Conditional Use Permit to be extended for another five years with the same conditions as the previous CUP. Second by O'Leary. Motion passed. Kagel will draft a letter to the County Zoning Board of Appeals stating that both the Seneca Township Planning Commission and the Township Board support the five-year extension of the CUP with the same conditions as the previous CUP.

B. Presentation of Budget vs. Actual Financial Statement Fiscal Year End - Kagel presented the Budget vs. Actual Financial Statement Fiscal Year End Report to the Board for their records.

Supervisor's Report:

- Kagel received a letter from the McHenry County Department of Transportation explaining the

McHenry County 2012-2016 Five-Year Highway Improvement Program, which can be viewed at www.McHenryCountyDOT.org

- A letter was received from the McHenry County Children's Fair Coalition regarding the 22nd Annual McHenry County Children's Health and Safety Fair scheduled to take place on August 1, 2012 from 9:00 am to 4:00 pm at McHenry County College. For more information call 815-334-8987.
- Township Officials of Illinois (TOI) District Education Registration is due soon. This year it is scheduled for July 12th in Rockford. Any township official interested in attending should let Kagel know.
- The McHenry County Historical Society sent a letter asking for our support in promoting National Preservation Month.

Motion to Adjourn: At 7:30 pm Bartman motioned to adjourn tonight's regular monthly meeting. Second bhy Dahlfors. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk