

**Regular Monthly Meeting**

**November 14, 2017**

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, and Jane Gerloff, Assessor Paul Bockman, Road Commissioner Scott Swanson, and Clerk Dawn Seemann. Absent Officials: Trustee Gerald Gieseke.

**Guests in Attendance:** Tammy Benitez.

**Public Speaking:** Ms. Benitez has been assisting Assessor Paul Bockman with data entry and other Assessor duties throughout his time as our township assessor. Today she attended our meeting to thank Paul, bring him some cookies and say good-bye as he finishes up his term in office and steps down.

**Minutes:** A couple corrections were made to the October 10, 2017 regular monthly minutes. Once the corrections were made Mathews motioned to approve the October 10, 2017 regular monthly minutes with corrections made. Second by Gerloff. Motion passed.

**Audit of Current Bills:**

**Road District** - Mathews motioned to approve the Road District bills for payment for the period of October 11, 2017 through November 14, 2017 in the amount of \$11,876.40. Second by Bartman. Voting yes: Bartman, Mathews, Gerloff, Kagel. Voting no: None. Motion passed.

**Town Fund** - Gerloff motioned to approve the Town Fund bills for payment for the period of October 11, 2017 through November 14, 2017 in the amount of \$10,108.95. Second by Mathews. Voting yes: Bartman, Mathews, Gerloff, Kagel. Voting no: None. Motion passed.

**Treasurer's Report:** Mathews motioned to approve the Treasurer's Report for the period of October 1, 2017 through October 31, 2017, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, Gerloff, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$223,083.43	0	(\$11,405.97)	\$2,900.66	\$214,578.12
Road & Bridge	\$215,223.05	0	(\$4,507.98)	\$2,556.00	\$213,271.07

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$100,428.11	0	(\$400.00)	\$24.52	\$100,052.63
Perm Hard Road	\$140,556.05	0	(\$21,742.49)	\$2,038.99	\$120,852.55
Bldg & Maintenance	\$62,807.00	0	(\$30,000.00)	\$423.96	\$33,230.96

**General Assistance Report:** Kagel reported he has one person who qualified for general assistance.

**Clerk's Report:** Seemann has nothing to report this month.

**Road Commissioner's Report:** Swanson reported he salted the roads one day last week, and has been doing regular maintenance. In addition, he ordered 600 tons of salt at the price of \$49.25 per ton.

**Assessor's Report:** Bockman stated he has been fielding calls and emails, and did some measuring. Tammy linked permits and occupancies to permanent record cards.

**New Business:**

**A. Determine amount of tax levy for 2017 collectible in 2018 for Road District and Town Funds, and make publicly available prior to adopting at December 2017 meeting:**

- **Road District Levy** - Swanson increased the Road District levy by approximately \$2,000.00. Mathews motioned to approve the Road District Levy and put it on display until the December 2017 regular monthly meeting. Second by Bartman. Voting yes: Bartman, Mathews, Gerloff, Kagel. Voting no: None. Motion passed.
- **Town Fund Levy** - Kagel decreased the Town Fund levy by \$3,000.00 (2%). Mathews motioned to approve the Town Fund Levy and put it on display until the December 2017 regular monthly meeting. Second by Gerloff. Voting yes: Bartman, Mathews, Gerloff, Kagel. Voting no: None. Motion passed.

**Supervisor's Report:** Kagel received a letter from the McHenry County Conservation District informing the board they are hosting a conference that would give us the opportunity to voice our opinions and ideas regarding open space and outdoor recreation pursuits. We can appoint a delegate to represent our township. If any of the board members are interested in representing the township they should let Kagel know at the next meeting.

- Kagel gave the board Budget vs. Actual reports for their records.

**Motion to Adjourn:** At 7:18 p.m. Mathews motioned to adjourn tonight's regular monthly meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Seneca Township Clerk