

Regular Monthly Meeting

July 14, 2015

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Township Officials in Attendance: Supervisor James Kagel, Trustees Susan Mathews, Thomas Dahlfors, Rosemary Bartman, and Michael O’Leary, Road Commissioner Scott Swanson, Assessor Paul Bockman and Clerk Dawn Seemann. Absent Officials: None.

Minutes: Dahlfors motioned to approve the June 9, 2015 Regular Monthly Minutes as presented. Second by Bartman. Motion passed.

Audit of Current Bills:

Road District - Dahlfors motioned to approve the Road District bills for payment for the period of June 10, 2015 through July 14, 2015 in the amount of \$18,939.41. Second by Bartman. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Town Fund - Mathews motioned to approve the Town Fund bills for payment for the period of June 10, 2015 through July 14, 2015 in the amount of \$17,427.39. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Treasurer's Report: Mathews motioned to approve the Treasurer's Report for the period of June 1, 2015 through June 30, 2015, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$141,197.92	0	(\$9,186.81)	\$74,455.77	\$206,466.88
Road & Bridge	\$85,369.77	0	(\$2,786.07)	\$51,439.54	\$134,023.24

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$101,102.41	0	0	\$963.21	\$102,065.62
Perm Hard Road	\$199,899.34	0	(\$15,724.99)	\$61,672.52	\$245,846.87
Bldg & Maintenance	\$4,418.58	0	0	\$12,761.90	\$17,180.48

General Assistance Report: Kagel reported one application was forwarded to him from the MORE Center.

Clerk's Report: Seemann informed the board that the new website is up and running. Seemann will learn in the near future how to upload the minutes and agendas to the website, at which point, will then update the site. Assessor's email conversion was also discussed.

Road Commissioner's Report: Swanson stated the 2nd mowing of the right-of-ways has been completed. In addition, Swanson has cleaned up some small trees that went down , did some shouldering with gravel along the roads, installed new sign posts, as well as other general maintenance.

-Swanson attended the Township Consolidation Meeting and informed the board that many people attended, most of whom were opposed to the consolidation. The next meeting will take place sometime in August.

Assessor's Report: Bockman reported he will be updating the PAMS software with changes and corrections for the county. In addition, Bockman has checked properties to make sure the information he has is correct with the actual properties. He stated there has been very little new construction in Seneca Township. The assessment books will be turned in next week, and notices will follow shortly afterwards.

Old Business:

A. Any input for Township Consolidation - This was addressed during the Road Commissioner's Report.

New Business:

A. Discuss resignation of Phil Lauf from Planning Commission and possible reappointment or replacement - Seneca Township Planning Commission Member Phil Lauf has turned in a Letter of Resignation due to him receiving a letter from the county informing him of a \$1500 late fee he incurred due to failing to return his Statement of Economic Interest before the April 30, 2015 deadline. Mr. Lauf wrote that he refuses to pay this "exorbitant fee for a volunteer position." Previously to turning in his resignation, Mr. Lauf talked to Supervisor Kagel about the letter and his reason for not turning the form in on time. The board discussed the situation. O'Leary motioned to table the decision of reappointment/replacement until the September or October meeting. Second by Dahlfors. Motion passed.

B. Order Laws & Duties Handbook? - The new Laws & Duties Handbooks are ready to be ordered. The board decided to have Kagel order two new books - one for him and one to have on file for reference.

Supervisor's Report: Kagel confirmed that Bartman, O'Leary, and himself will be attending the Township of Illinois (TOI) meeting in Rockford.

Motion to Adjourn: At 7:13 p.m. Dahlfors motioned to adjourn tonight's regular monthly meeting. Second by O'Leary. Motion passed.

Respectfully Submitted,

Dawn Seemann
Seneca Township Clerk