

SENECA TOWNSHIP
Regular Monthly Minutes
July 13, 2010

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 7:00 p.m. by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Township Officials in Attendance: Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, Thomas Dahlfors, and Michael O’Leary, Road Commissioner Scott Swanson, Assessor Paul Bockman, and Clerk Dawn Seemann. Absent officials: None.

Guests in Attendance: Bob Pope.

Public Speaking: None.

Minutes: Dahlfors motioned to approve the June 8, 2010 minutes as presented. Second by O’Leary. Bartman amended the minutes. Motion passed with amendment.

Audit of Current Bills:

Road District - Mathews motioned to approve the Road District bills for the period of June 9, 2010 through July 13, 2010 in the amount of \$23,162.84. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Town Fund - Dahlfors motioned to approve the Town Fund bills for the period of June 9, 2010 through July 13, 2010 in the amount of \$21,437.40. Second by O’Leary. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Treasurer’s Report: Mathews motioned to approve the Treasurer’s Report for the period of June 1, 2010 through June 30, 2010, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Kagel. Voting no: None. Motion passed.

Harris Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$39,239.91	\$69.53	\$6,833.98	\$74,087.28	\$106,562.74
Road & Bridge	\$116,504.15	0	\$3,694.96	\$42,089.84	\$154,899.03

Harris CD	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Road & Bridge	\$124,788.38	0	0	\$608.61	\$125,396.99

Harris Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$101,676.59	(\$69.53)	\$435.20	\$901.67	\$102,073.53
Perm Hard Road	\$112,110.43	0	\$1,152.15	\$53,829.39	\$164,787.67
Bldg & Maintenance	\$57,180.04	0	\$4,106.17	\$13,206.25	\$66,280.12

General Assistance Report: Kagel reported that he had one case for Emergency Assistance that he paid out to, as well as once case that was denied for General Assistance due to missing information, but may reapply.

Clerk’s Report: Seemann has nothing to report this month.

Road Commissioner’s Report: Swanson and his crew have been busy this month. In addition to spraying sealer

on Steig and Davis Road which is meant to make the roads last longer, they have also added gravel to the shouldering along the roads, did some ditching, started the second mowing, are trimming brush, working on the road district building, and had some county prisoners pick up trash along the right-of-ways.

Assessor's Report: Bockman informed the board that he has hired some students to work on inputting property information into the PAMs program on his computer. He also attended a meeting at the county office to work on the PAMs information from the county's end; and continues to work on occupancy permits.

Planning Commission Report: Planning Commission member Bob Pope stated there is no report because the planning commission hasn't met for close to a year due to no permits being brought before them.

Old Business:

A. Hazard Mitigation Plan - Kagel reminded the board that this issue was discussed last year - Bartman had attended a meeting regarding this issue, presented what she learned, after which, the board felt it didn't apply to Seneca Township and therefore, no resolution was signed. This year the Hazard Mitigation Plan was on an agenda for a McCog Meeting. Kagel felt he should attend the meeting so he could learn more about this issue. He informed the board that by signing the resolution we qualify to be eligible for a FEMA grant - we would still get FEMA money should a disaster occur without signing the resolution, but wouldn't qualify for the grant. Kagel feels it is not worth the paperwork and "loops" we'd have to go through due to the amount of money the government currently owes the state. The board agreed, and again decided not to sign the resolution.

New Business:

A. Planning Commission Members - The appointment terms for all of the planning commission members have expired. Bartman motioned to have Kagel contact each present member of the Planning Commission to see if they would like to continue to serve on the Planning Commission and go from there. Second by Dahlfors. Motion passed.

B. Audit - Kagel informed the board of two concerns that came up during this year's annual audit. These regarded check#3571 for Road & Bridge and check #2639 for the General Assistance fund. Kagel explained the minor issues to the board and each was justified.

C. Website transfer of host - Kagel informed the board that once again our previous website domain holder sent the invoice to our previous supervisor instead of us, causing the website to again be shut down for the second time in two years. Kagel talked to the company multiple times and they still were unable to properly take care of this issue, hence the reason for the website transfer to another company. The website should be up and running within the month if all goes as planned.

D. Finish coat blacktop parking lot - Kagel asked the board about finishing the blacktop in the parking lot. Swanson stated that he will get a bid on this project and proceed once the strike is over. The board agreed.

Supervisor's Report:

- Kagel distributed Profit & Loss Budget vs. Actual statements to the board for their records. The statement shows we continue to work under budget.

Adjourn: At 8:23 p.m. Mathews motioned to adjourn tonight's regular monthly meeting. Second by Dahlfors. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk