

**Regular Monthly Meeting**

**August 8, 2017**

The Regular Monthly Meeting of the Seneca Township Board of Trustees was called to order at 6:30 pm by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, Jane Gerloff, and Gerald Gieseke, Assessor Paul Bockman, and Clerk Dawn Seemann. Absent Officials: Road Commissioner Scott Swanson.

**Guests in Attendance:** Mike Crouse.

**Minutes:** Mathews motioned to approve the July 11, 2017 regular monthly minutes as presented. Second by Bartman. Motion passed.

**Audit of Current Bills:**

**Road District** - Gerloff motioned to approve the Road District bills for payment for the period of July 12, 2017 through August 8, 2017 in the amount of \$33,761.34. Second by Mathews. Voting yes: Bartman, Mathews, Gieseke, Gerloff, Kagel. Voting no: None. Motion passed.

**Town Fund** - Bartman motioned to approve the Town Fund bills for payment the period of July 12, 2017 through August 8, 2017 in the amount of \$12,140.67. Second by Mathews. Voting yes: Bartman, Mathews, Gieseke, Gerloff, Kagel. Voting no: None. Motion passed.

**Treasurer's Report:** Mathews motioned to approve the Treasurer's Report for the period of July 1, 2017 through July 31, 2017, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, Gieseke, Gerloff, Kagel. Voting no: None. Motion passed.

Checking	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
Town Fund	\$206,346.11	0	(\$17,865.28)	\$2,941.77	\$191,422.60
Road & Bridge	\$179,710.22	0	(\$3,742.91)	\$2,743.98	\$178,711.29

Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$99,952.31	0	0	\$23.16	\$99,975.47
Perm Hard Road	\$159,192.46	0	(\$25,768.71)	\$1,862.12	\$135,285.87
Bldg & Maintenance	\$50,976.36	0	0	\$387.16	\$51,363.52

**General Assistance Report:** Kagel reported he had one call about general assistance. The person was from Dorr Township so did not qualify due to not being a Seneca Township resident.

**Clerk's Report:** Seemann has nothing to report this month.

**Road Commissioner's Report:** No report. Swanson is absent from tonight's meeting due to being at the summer Road Commissioner Seminar.

**Assessor's Report:** Bockman stated he'll be closing the assessment books the end of the week. There were not too many appeals this year.

**New Business:**

**A. Review and approve for final printing audit for year ending March 31, 2017** - Kagel explained to the board that they are not approving the audit, but rather a management letter approving what Brown's had done. Only one member of the board needed to sign the letter, which was then signed by Trustee Bartman.

**Supervisor's Report:** Kagel informed the board that a CUP (Conditional Use Permit) was at the County Board of Appeals for a dog kennel on Gee Rd. The petitioner did not go before the township board first.

- Bartman questioned Kagel as to whether or not he was planning on ordering the new Rules & Laws books this year? Kagel said he would purchase two copies.

**Motion to Adjourn:** At 7:28 pm Mathews motioned to adjourn tonight's regular monthly meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk