

July 11, 2006

The regular monthly meeting of the Seneca Township Board of Trustee was called to order at 7:00 P.M. by Supervisor Ersel Schuster at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Pledge of Allegiance

Township Officials in Attendance: Supervisor Ersel Schuster, Trustees Rosemary Bartman, Susan Mathews, Thomas Dahlfors, and Michael O'Leary, Road Commissioner Robert Helfers, Assessor Donald Andrews, and Clerk Dawn Seemann.

Guests in Attendance: None.

Public Speaking: None.

Approval of Minutes: Dahlfors made a motion to approve the June 13, 2006 Regular Monthly Minutes as presented. Seconded by Bartman.

- Schuster made a correction to the General Assistance Illinois Fund. She amended the Previous Balance from \$20,507.62 to \$21,507.62, and the Ending Balance from \$19,690.78 to \$20,690.78. Motion passed with amendment.

Audit of Current Bills:

Road District - Bartman made a motion to approve the Road District bills for payment for the period of June 14, 2006 through July 11, 2006 in the amount of \$5,315.12. Seconded by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

Town Fund - Dahlfors made a motion to approve the Town Fund bills for payment for the period of June 14, 2006 through July 11, 2006 in the amount of \$15,253.89. Seconded by O'Leary. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

Treasurer's Report: June 1, 2006 through June 30, 2006, as listed below:

Illinois Fund - Bartman made a motion to approve the Treasurer's Report for the Illinois Fund for the period of June 1, 2006 through June 30, 2006. Seconded by Mathews. Motion passed.

Illinois Fund	Previous Balance	Trans to Prime	Expenses	Income	Ending Balance
General Assistance	\$20,690.78	0	0	\$1,035.82	\$21,726.60
Town Fund	\$41,865.37	0	\$13,785.71	\$64,626.77	\$92,706.43
Road & Bridge	\$48,676.41	0	\$4,608.07	\$35,748.82	\$79,817.16
Permanent Hard Road	\$47,075.77	0	\$8,612.51	\$46,755.51	\$85,218.77
Building & Equipment	\$12,980.69	0	0	\$11,732.10	\$24,712.79

Prime Fund - Dahlfors made a motion to approve the Treasurer's Report for the Prime Fund for the period of June 1, 2006 through June 30, 2006. Seconded by Mathews. Motion passed.

Prime Fund	Previous Balance	Trans Between Funds	Expenses	Income	Ending Balance
General Assistance	\$68,674.02	0	0	\$282.66	\$68,956.68
Town Fund	\$241,895.51	0	0	\$995.66	\$242,891.17
Road & Bridge	\$111,020.74	0	0	\$456.97	\$111,477.71

General Assistance: There were no calls this month.

Clerk's Report: Nothing to report this month.

Road Commissioner's Report: Commissioner Helfers reported that the blacktopping project has not started due to the contractor being behind schedule. We are next on the list, and hopefully the work will start next week.

- There is a Highway Commissioners' Meeting next Thursday, which Helfers will be attending. They plan on discussing bike clubs and the issue of them painting township roads and defacing township property. Helfers feels the bike clubs totally abuse their road privileges.
- Schuster told Helfers that she received another e-mail from the person who is requesting a refund for a culvert, and again directed them to contact him.

Assessor's Report: Assessor Andrews stated that he is "pretty much satisfied" with the way things are going. His target date to get his assessments to the county is August 8th. He said he will be hard pressed to meet this because of the new land lot rules.

- An issue regarding the payroll schedule for the Assessor was discussed.

Planning Commission: - Information/review/action

A. **Commission Activity Report -**

Petition - #06-24 & Petition - #06-20 – letters sent – Schuster gave the Board copies of the letters she sent to the ZBA regarding the Board's recommendations toward these petitions, for their records.

B. **Review ZBA and County Board action on township petitions** – Schuster gave information regarding the Stack petition to the Board.

- Schuster informed the Board that she has received several calls from people on Kishwaukee Valley Road complaining about noise into the late hours coming from the property at 18904 Kishwaukee Valley Road. According to the callers there have been parties, banquets, and soccer games taking place. They have asked if there is anything we could do?
- Mathews suggested talking to the Health Department and Sheriff's Department to let them know about the calls, and suggest that they go out to the property on the weekends to check into this. The Board agreed that legally that is all we could do. Schuster suggested making a list of the various complaints for the Sheriff's Department to investigate. She said she would contact the Sheriff's Department. She also let the Board know that they may also receive phone calls regarding this matter.

Old Business:

- A. **Building Project**– The attorney called yesterday and cancelled his attendance to tonight's meeting. He did, however, suggest bringing the engineer out first to look at the property so they could have a better understanding as to what we have and what we'd like to do, which in turn, would allow him to give us better information as to the steps we need to take. He will try to attend next month's meeting.
- Dahlfors again went to the county to reconfirm the setbacks. He was told that as long as we are doing an addition we don't need to worry about it. Dahlfors said he will continue to talk to the same gentleman at the county regarding this issue in order to keep the information given and received straight with both parties.

New Business:

- A. **Legislation – Perspective 2006** – Nothing to discuss this month.
- B. **Website – update** – During last month’s meeting, Schuster asked the Board to take a look at our website and make any suggestions they might have to improve it. Seemann suggested that we inform the residents about proper snow removal prior to the first snowfall. This has been an ongoing problem for the Road Commissioner. The Board agreed. Helfers will get Seemann the information so she could add it to the “News” section of the website. In addition, as of the end of June, the website has had 1257 hits, which shows that the residents do log onto it for information. Other than that, no other suggestions were made at this time.
- C. **Public Participation – policy/procedure** – Following discussion about this issue, it was unanimously decided that no one should be allowed to converse with the Board unless they are on the agenda. Anyone could talk to the Board about anything they’d like during the Public Speaking portion of the agenda, but the Board cannot engage in conversation with anyone unless they have asked at least 5 days prior to the meeting to be put on the agenda.
- D. **TOI – manuals/levies/finance** – Schuster informed the Board that TOI has informational manuals available for purchase regarding levies and finance. She told the Board that she would like to order those two manuals. The Board agreed that it would be a good idea to have these manuals available for reference. Schuster will order them.
- E. **McHenry County Soil & Water Dist. – Natural Resources Information Report** - Schuster stated that she has this report available for review.
- F. **McHenry County 4th Edition Recycling Directory** – Schuster has a copy of the directory available for review.
- G. **/H. McHenry County – Zoning Board of Appeals & McHenry County – Land Use Planning Commission – open positions** – Anyone interested in applying for the open positions on the McHenry County Zoning Board of Appeals or the McHenry County Land Use Planning Commission needs to get the application in to the county by the 13th and 14th of July.
- I. CPR Training – McHenry County Medical Reserve Corp** – Information is available from Schuster if anyone is interested.
- J. McHenry County Health Department – Declared Nuisances Ordinance** – If anyone is interested in reviewing this ordinance, Schuster has a copy available.
- K. McHenry County Transportation Department – 5 yr. Transportation Plan** – Schuster has a CD available outlining this plan. If anyone would like to review it, let her know.

Supervisor’s Report: Misc letters/correspondence – informational only

- A. **Veteran’s Assistance – transportation for veterans** – Schuster received a letter from the Veterans Assistance Commission of McHenry County stating that beginning in July, they will be providing transportation to the VA Outpatient Clinic in Rockford for qualifying veterans. For more information, contact the Veterans Assistance Commission at (815) 334-4229
- Schuster received information from the McHenry County Health Department regarding the availability of funds for schools, townships and municipalities in the case of a bird flu epidemic.
- B. **Trustee’s Division – Training Seminar Sept. 16, 2006** – Schuster gave information regarding this seminar to the Trustees in case they are interested in attending.
- On September 5, 2006, the McHenry County Gravel Advisory Council will be giving a tour of some gravel pits. If anyone is interested in going on this tour, they should contact Schuster.

Motion to Adjourn: At 8:26 P.M. Dahlfors made a motion to adjourn tonight’s regular monthly meeting. Seconded by O’Leary. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk