

## uly 10, 2007

The regular monthly meeting of the Seneca Township Board of Trustee was called to order at 6:18 P.M. by Supervisor Ersel Schuster at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

### Pledge of Allegiance

**Township Officials in Attendance:** Supervisor Ersel Schuster, Trustees Rosemary Bartman, Susan Mathews, Thomas Dahlfors, and Michael O'Leary, Road Commissioner Robert Helfers, and Clerk Dawn Seemann. Absent Officials: Assessor Donald Andrews.

**Guests in Attendance:** None.

**Public Speaking:** None.

**Approval of Minutes:** Mathews made a motion to approve the June 12, 2007 Regular Monthly Minutes as presented. Seconded by Dahlfors. Motion passed.

### **Audit of Current Bills:**

**Road District** –Dahlfors made a motion to approve the Road District bills for payment for the period of June 13, 2007 through July 10, 2007 in the amount of \$3,452.26. Seconded by Bartman. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

**Town Fund**–Mathews made a motion to approve the Town Fund bills for payment for the period of June 13, 2007 through July 10, 2007 in the amount of \$18,177.33. Seconded by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

**Treasurer's Report:** June 1, 2007 through June 30, 2007, as listed below:

**Illinois Fund:** Bartman made a motion to approve the Treasurer's Report for the Illinois Fund for the period of June 1, 2007 through June 30, 2007. Seconded by O'Leary. Motion passed.

Illinois Fund	Previous Balance	Trans to Prime	Expenses	Income	Ending Balance
General Assistance	\$22,483.58	0	0	\$1,108.53	\$23,592.11
Town Fund	\$57,431.11	0	\$6,175.71	\$74,701.97	\$125,957.37
Road & Bridge	\$84,024.33	0	\$2,530.69	\$41,458.04	\$122,951.68
Permanent Hard Road	\$77,765.94	0	\$10,069.30	\$54,150.99	\$121,847.63
Building & Equipment	\$7,745.59	0	0	\$13,577.57	\$21,323.16

**Prime Fund** –Dahlfors made a motion to approve the Treasurer's Report for the Prime Fund for the period of June 1, 2007 through June 30, 2007. Seconded by Bartman. Motion passed.

Prime Fund	Previous Balance	Trans Between Funds	Expenses	Income	Ending Balance
General Assistance	\$72,332.16	0	0	\$311.13	\$72,643.29
Town Fund	\$254,781.03	0	0	\$1,095.92	\$255,876.95
Road & Bridge	\$116,934.68	0	0	\$502.98	\$117,437.66

**General Assistance:** Schuster reported that she received more calls, but to date no applications have been picked up.

**Clerk's Report:** Seemann passed information out to the Board that she received from TOI regarding their Annual Educational Conference that will take place November 11-13, 2007 at the Prairie Capitol Convention Center in Downtown Springfield. If interested in attending the meeting, contact Seemann as soon as possible.

**Road Commissioner's Report:** Helfers informed the Board that the Seneca Township Road District, along with Marengo and Dunham Township went in together to purchase a new piece of equipment used to bring the gravel back up to the edge of the blacktop along the roads. Helfers stated that he was using about 400 ton of gravel a year to maintain the road shoulders. This new machine will decrease the amount of gravel used to approximately 100 ton per year. The piece of equipment was purchased through an intergovernmental agreement. Helfers stated they received two bids on it, one which was over \$6,000 on a used one and the other was under \$5,000 for a brand new one. The cost per township is approximately \$1,700. It was delivered last Monday. It will be stored at Marengo Township.  
- Helfers asked Schuster if she knew whether or not the county had passed their inoperable vehicle ordinance? Shuster answered, "Yes." Helfers would like a copy of that ordinance. He stated that there are issues in Seneca Township that he would like to address.

**Assessor's Report:** Assessor Andrews is absent tonight. No report.

**Planning Commission: - Information/review/action**

- A. **Commission Activity Report**– No pending petitions, but had a meeting anyway.
- B. **New Petitions to be considered for action and/or review by the town board:** None.
- C. **Update on Petitions Pending County Board Action:**
  - a. **Petition – #07-34 Kohley: A-2 to R-1** – This petition was voted down by the county board.
  - b. **Petition – #07-? Enbridge Energy Limited** – The Health Department did not present all of their information. A new hearing is to be scheduled.
  - c. **Petition –#07-08 Merryman Aggregate LLC** – This petition was voted down by the ZBA. It is now going to the county board for their vote.
  - d. **Soccer Field** – Schuster hasn't heard anymore about the soccer field issue on Kishwaukee Valley Road, but they are still operating illegally.

**Old Business: Information/review/action**

- A. **Building Project– update** The architect has addressed the points the board had questioned during last month's meeting. The board reviewed these responses. Helfers added that he directly spoke with Architect Scott Polit regarding specific issues such as electric meters, roof issues, septic routing, and slop sink placement. In addition, Mr. Polit did not know that the front side of the Road District building, which consists of approximately 5 feet of exposure, was suppose to match the siding on the new building. Helfers informed him of this. The board will ask the architect for information regarding the use of cement board vs. vinyl siding. If the board feels an additional meeting is needed to further discuss this issue, they are to let Seemann know.
- B. **Citizens Audit Committee – nominations** – We still need 3 people to audit our township records. Please inform Seemann as to possible prospects.
- C. **McHenry County 2030 Planning Participation** – Nothing to discuss this month.
- D. **Emergency Services – Township role / follow-up** – Discussion took place as to the role the township will play should there be a disaster in our area.

**New Business: Information/review/action**

- A. **Legislation – TOI Perspective** Schuster addressed an issue in the TOI Perspective magazine which directly pertains to Dillon's Rule.

- B. **Update Attorney Agreement** – O’Leary made a motion to approve and update the Resolution approving Robert Wagner as the official township attorney. Seconded by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Schuster. Voting no: None. Motion passed.
- C. **Update Donation Policy** – Dahlfors made a motion to approve and update the township Donation Policy. Voting yes: Bartman, Dahlfors, O’Leary, Schuster. Voting no: Mathews. Motion passed.
- D. **Newsletter / topic suggestions** – Schuster gave draft copies of the proposed newsletter to the board for discussion / review / corrections. Various changes and additions were made. Schuster will take care of these and mail the newsletters out to the residents.

**Other:Information/review/action**

- Each board member received a letter from Congressman Donald Manzullo inviting them to participate in an effort to pass a resolution to help get McHenry County its fair share of road funding from the state government to help with road funding needs for improvements. No action could be taken at tonight’s meeting due to just receiving this info and the fact that it was not on the agenda.
- Information was given to the Board regarding the proposed McHenry County Groundwater Protection Program.

**Motion to Adjourn:** At 9:25 P.M. O’Leary made a motion to adjourn tonight’s regular monthly meeting. Seconded by Mathews. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk