

## December 11, 2007

The regular monthly meeting of the Seneca Township Board of Trustee was called to order at 7:00 P.M. by Supervisor Ersel Schuster at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

### Pledge of Allegiance

**Township Officials in Attendance:** Supervisor Ersel Schuster, Trustees Rosemary Bartman, Susan Mathews, and Thomas Dahlfors, Road Commissioner Robert Helfers, and Clerk Dawn Seemann. Absent Officials: Assessor Donald Andrews and Trustee Michael O'Leary.

**Guests in Attendance:** Norbert Ziemer, Teresa Schroeder, Brian Schroeder.

**Public Speaking:** None.

**Approval of Minutes:** Dahlfors motioned to approve the November 13, 2007 Regular Monthly minutes as presented. Second by Mathews. Motion passed.

- Dahlfors motioned to approve the November 13, 2007 Town Fund Budget Amendment Hearing minutes as presented. Second by Mathews. Motion passed.

### Audit of Current Bills:

**Road District** - Bartman motioned to approve the Road District bills for payment for the period of November 14, 2007 through December 11, 2007 in the amount of \$21,288.27. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, Schuster. Voting no: None. Motion passed.

**Town Fund** - Bartman motioned to approve the Town Fund bills for payment for the period of November 14, 2007 through December 11, 2007 in the amount of \$5,917.11. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, Schuster. Voting no: None. Motion passed.

**Treasurer's Report:** November 1, 2007 through November 30, 2007, as listed below:

**Illinois Fund** – Mathews motioned to approve the Treasurer's Report for the Illinois Fund for the period of November 1, 2007 through November 30, 2007. Second by Dahlfors. Motion passed.

<b>Illinois Fund</b>	<b>Previous Balance</b>	<b>Trans to Prime</b>	<b>Expenses</b>	<b>Income</b>	<b>Ending Balance</b>
General Assistance	\$24,791.48	0	0	\$104.63	\$24,896.11
Town Fund	\$145,448.37	0	\$5,918.88	\$2,064.36	\$141,593.85
Road & Bridge	\$155,650.31	0	\$3,891.24	\$2,485.15	\$154,244.22
Permanent Hard Road	\$131,313.38	0	\$27,596.56	\$1,008.43	\$104,725.25
Building & Equipment	\$31,638.04	0	0	\$391.77	\$32,029.81

**Prime Fund** – Dahlfors motioned to approve the Treasurer's Report for the Prime Fund for the period of November 1, 2007 through November 30, 2007. Second by Mathews. Motion passed.

<b>Prime Fund</b>	<b>Previous Balance</b>	<b>Trans Between Funds</b>	<b>Expenses</b>	<b>Income</b>	<b>Ending Balance</b>
General Assistance	\$73,900.59	0	0	\$286.31	\$74,186.90
Town Fund	\$260,305.70	0	0	\$1,008.49	\$261,314.19
Road & Bridge	\$119,470.26	0	0	\$462.86	\$119,933.12

**General Assistance:** McHenry County Board Chairman Ken Koehler received a letter from Cook County Hospital stating that they are looking for reimbursement for prescription services they have provided to McHenry County residents. The townships, as is the case, will continue to accept applications from all residents who wish to request assistance. Schuster added that there is a huge potential that the townships may need to help cover prescription drug costs.

**Clerk's Report:** Seemann has nothing to report.

**Road Commissioner's Report:** Helpers stated that to date one-third of the township's salt supply has already been used. He added that he will be leaving tonight's meeting by 8:00 p.m. to go salt the roads again. Another 10 semi loads of salt were ordered today.

**Assessor's Report:** Assessor Andrews is absent tonight. No report.

**Planning Commission: - Information/review/action**

- A. **Commission Activity Report – Committee review/action on pending petitions** – The Planning commission did not meet this month.
- B. **New Petitions to be considered for action and/or review by the town board:**
  - a. **Petition #07-50 – Rick Bellairs – Menge Rd. property – A1 to E5 estate** – The ZBA hearing for this petition has been rescheduled for January 2008.
  - b. **Petition #07-? – Sam & Cindy Romano – Garden Valley Road – A1 to A1C** – The ZBA hearing for this petition is tomorrow afternoon.
- C. **Update Misc. Zoning Matters** – The court case regarding the Merryman petition is scheduled for February 7, 2008. Information was given to the board. The reason for the court case is that the petitioner is trying to have the judge overturn the county board's decision to deny.
- D. **Review Township Land Use Plan** – A questionnaire will be sent out in the next township newsletter.

**Old Business: Information/review/action**

- A. **Building Project– update** Information packets were given to the board. Schuster delivered the information to ALA that was discussed at last month's meeting. She added that we are ready to get the permits and move forward with the project once we have and accept the final bid for the addition.  
- Dahlfors suggested calling a special meeting specifically to discuss the building addition and specs. The other board members agreed. The meeting is scheduled for 7 p.m. on December 18, 2007 at the Seneca Township Building. Seemann will notice this meeting in the paper.
- B. **Road District Levy** – Bartman motioned to approve the Road District Levy for the 2007 tax year for taxes to be collected in 2008 in the amount of \$234,918 in tax revenues. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, Schuster. Voting no: None. Motion passed.
- C. **Town Levy** – Bartman motioned to approve the Town Fund Levy for the 2007 tax year for taxes to be collected in 2008 in the amount of \$157,500 in tax revenues. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, Schuster. Voting no: None. Motion passed.

**New Business: Information/review/action**

- A. **Legislation – TOI Perspective** Nothing to discuss this month.
- B. **Pandemic Flu / Emergency Services Committee** – Schuster informed the board and guests that a committee needs to be set up for emergency services, and a Pandemic Flu plan. The committee is to consist of 5 members. Seneca Township resident Norbert Ziemer has kindly volunteered to be on the committee. Four more members are needed. A draft plan needs to be in place by January 31, 2008. Schuster explained that a sample plan has been provided on a cd. The only thing that really needs to be done is inputting names and other information onto a computer, and getting the word out to the residents of Seneca Township via a town meeting that

there is an emergency plan in place and informing them how to prepare and what to do in case of emergencies. The public meeting must be held by May. It was suggested that the meeting could be combined with the Township's Annual Town Meeting in April. Schuster would like suggestions for any possible volunteers who might be interested in being part of this committee.

**Other: Information/review/action**

- A Prevailing Wage letter was given to the board.
- Schuster is still waiting to hear back from the Village of Union regarding the flooding issues.
- A letter was received from the State of Illinois regarding Federal funds that are available to assist with the last storm and flooding. These are low interest loans.
- The no smoking law takes affect on January 1, 2008.
- The McHenry County Council of Governments (McCog) is dropping the cost of dues. The group is looking for township input. Schuster stated she is interested in becoming a member, but not at \$500 per year.
- The McHenry County 2030 planning process goals were given to the board for review and discussion.
- Schuster asked the board if they would like to send a letter to the McHenry County 2030 Planning Process Committee reiterating our position on agriculture and water usage? They agreed it would be an excellent idea. Schuster would like them to suggest their ideas for her to convey, and will draft a letter accordingly.
- A survey letter to the residents regarding the future growth of Seneca Township will be sent with the next township newsletter. Schuster would like additional suggestions for questions to include on the survey. Her goal is to send the newsletter out right after Christmas.

**Public Speaking:** Norbert Ziemer spoke about his concern about the water issue and would like us to keep on top of this.

**Motion to Adjourn:** At 8:22 p.m. Dahlfors motioned to adjourn tonight's regular monthly meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk