

**SENECA TOWNSHIP**  
**Regular Monthly Minutes**  
**December 8, 2009**

The regular monthly meeting of the Seneca Township Board of Trustees was called to order at 7:00 p.m. by Supervisor James Kagel at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

**Township Officials in Attendance:** Supervisor James Kagel, Trustees Rosemary Bartman, Susan Mathews, and Thomas Dahlfors, Assessor Donald Andrews, and Clerk Dawn Seemann. Absent officials: Trustee Michael O’Leary and Road Commissioner Scott Swanson.

**Guests in Attendance:** Paul Bockman, Dominic Cirione.

**Public Speaking:** None.

**Guest Speaker:** Mathews motioned to move the Guest Speaker portion of the agenda up in the agenda due to tonight’s bad weather. Second by Bartman. Motion passed.

- Dominic Cirione presented a detailed Power Point presentation on the PAMSPRO Assessor’s Software. He stated most all of the Assessors in the area use this program. Assessor Donald Andrews suggested that our incoming Assessor Paul Bockman should also use this software. Many examples were given as to what the program is capable of doing and the simplicity of using the program once the information has been loaded into the program. Cost was also discussed.

**Minutes:** Dahlfors motioned to approve the November 10, 2009 regular monthly minutes as presented. Second by Mathews. Motion passed.

**Audit of Current Bills:**

**Road District** - Dahlfors motioned to approve the Road District bills for the period of November 11, 2009 through December 8, 2009 in the amount of \$7,425.48. Second by Mathews. Voting yes: Bartman, Mathews, Dahlfors, Kagel. Voting no: None. Motion passed.

**Town Fund** - Dahlfors motioned to approve the Town Fund bills for the period of November 11, 2009 through December 8, 2009 in the amount of \$14,740.25. Second by Bartman. Voting yes: Bartman, Mathews, Dahlfors, Kagel. Voting no: None. Motion passed.

**Treasurer’s Report:** Dahlfors motioned to approve the Treasurer’s Report for the period of November 1, 2009 through November 30, 2009, as listed below. Second by Bartman. Voting yes: Bartman, Mathews, Dahlfors, Kagel. Voting no: None. Motion passed.

<b>Harris Checking</b>	<b>Prev. Bal.</b>	<b>Transfer Funds</b>	<b>Expenses</b>	<b>Income</b>	<b>Ending Bal.</b>
Town Fund	\$114,568.04	\$812.02	\$6,161.16	\$1,930.72	\$111,149.62
Road & Bridge	\$177,066.11	(\$768.79)	\$7,735.79	\$2,352.84	\$170,914.37

<b>Harris CD</b>	<b>Prev. Bal.</b>	<b>Transfer Funds</b>	<b>Expenses</b>	<b>Income</b>	<b>Ending Bal.</b>
Road & Bridge	\$123,000.00	0	0	0	\$123,599.79

Harris Money Market	Prev. Bal.	Transfer Funds	Expenses	Income	Ending Bal.
General Assistance	\$103,077.31	(\$43.23)	\$55.00	\$62.12	\$103,041.20
Hard Road	\$107,738.08	0	\$796.33	\$1,459.85	\$108,401.60
Bldg & Maintenance	\$50,373.93	0	\$7,280.00	\$375.67	\$43,469.60

**General Assistance Report:** Nothing to report this month.

**Clerk's Report:** Nothing to report this month.

**Road Commissioner's Report:** No report. Commissioner Swanson is out plowing snow.

**Assessor's Report:** Assessor Andrews felt the guest speaker did a great job with his presentation. He feels the software is a necessity - and that our township is well overdue for this type of program.

- Andrews stated that during his 16 years as Seneca Township Assessor he enjoyed the job and will help incoming Assessor Paul Bockman whenever needed.
- On behalf of the Seneca Township Board, Supervisor James Kagel presented Don Andrews with an appreciation plaque for his years of dedication and service as Assessor to Seneca Township. He served from 1994 until retiring on January 1, 2010.

**Planning Commission Report:** The planning commission did not meet this month. No report.

- Supervisor Kagel did not write a letter to the ZBA, as asked by the board, regarding the petitioner asking for a Special Use Permit for a landscaper who wants a CUP to store equipment indoor and outdoor. Kagel did, however, attend the hearing. He learned that the petitioner had been operating without a permit for eight years. He also learned that the petitioner would be storing approximately twelve trucks and twelve trailers indoor and outdoor, and has approximately 300 customers. Kagel stated that should the county approve a CUP they would monitor the business. If the CUP is not issued and they continue to operate, the county may shut them down.
- Kagel informed the board of a petitioner requesting a variance to permit the existence of an accessory building in the front yard of their property. The property, located at 3119 Standish Road, Marengo, was purchased with the building already there. The hearing on this Petition will be held on December 9, 2009 at 1:00 p.m. at the McHenry County Government Center.

**Old Business: Information/review/action**

**A. Tax Levy Ordinances - Town Fund & Road District:**

**Town Fund** - Kagel presented the board with the redrafted Town Fund Levy showing a 4% increase over last year's levy. Dahlfors motioned to approve the 2010 Town Fund Tax Levy as presented. Second by Mathews. Voting yes: Bartman, Mathews, Dahlfors, Kagel. Voting no: None. Motion passed.

**Road District** - Commissioner Swanson presented his 2010 Road District Levy to the board at last month's meeting showing a 4% increase over last year's levy, to be voted on at tonight's meeting. Dahlfors motioned to approve the 2010 Road District Levy as presented. Second by Bartman. Voting yes: Bartman, Mathews, Dahlfors, Kagel. Voting no: None. Motion passed.

- Kagel will file the levies with the county clerk.

- Trustee Bartman informed the board that she attended the McHenry County Mitigation Planning Meeting. She discussed a Hazard Data Collection Form that needs to be filled out and returned by January 6, 2010, as well as other information she learned from the meeting. The board feels we should not participate in this.

**Adjourn:** At 8:45 p.m. Dahlfors motioned to adjourn tonight's regular monthly meeting. Second by Mathews. Motion passed.

Respectfully Submitted,

Dawn Seemann  
Township Clerk