

August 8, 2006

The regular monthly meeting of the Seneca Township Board of Trustee was called to order at 7:00 P.M. by Supervisor Ersel Schuster at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Pledge of Allegiance

Township Officials in Attendance: Supervisor Ersel Schuster, Trustees Rosemary Bartman, Thomas Dahlfors, and Michael O'Leary, Road Commissioner Robert Helfers, Assessor Donald Andrews, and Clerk Dawn Seemann. Absent Officials: Trustee Susan Mathews.

Guests in Attendance: Barbara Janet, Jeff Janet, Dan Ryan.

Public Speaking: Jeff Janet introduced himself. He explained to the Board that he wanted to "set the record straight" as to what the petition he was filing entailed. The hearing for this petition is set for August 22, 2006. Mr. Janet said that he would try to get it postponed in order for him to present his case to our Board. If he is able to postpone the hearing, he will call Schuster and ask to be put on next month's agenda.

- Dan Ryan introduced himself and informed the Board that he will be running for a seat on the County Board for District 6. He wanted to know what our "hopes and aspirations" were as a township for the future.

Approval of Minutes: Dahlfors made a motion to approve the July 11, 2006 Regular Monthly Minutes as presented. Seconded by Bartman. Motion passed.

- Dahlfors made a motion to approve the May 24, 2006 Special Meeting Minutes as presented. Seconded by O'Leary. Motion passed.

Audit of Current Bills:

Road District – Bartman made a motion to approve the Road District bills for payment for the period of July 11, 2006 through August 8, 2006 in the amount of \$5,364.73. Seconded by O'Leary. Voting yes: Bartman, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

Town Fund– Dahlfors made a motion to approve the Town Fund bills for payment for the period of July 11, 2006 through August 8, 2006 in the amount of \$5,641.84. Seconded by O'Leary. Voting yes: Bartman, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

Treasurer's Report: July 1, 2006 through July 31, 2006, as listed below:

Illinois Fund –O'Leary made a motion to approve the Treasurer's Report for the Illinois Fund for the period of July 1, 2006 through July 31, 2006. Seconded by Dahlfors. Motion passed.

Illinois Fund	Previous Balance	Trans to Prime	Expenses	Income	Ending Balance
General Assistance	\$21,726.60	0	0	\$110.87	\$21,837.47
Town Fund	\$92,706.43	0	\$6,730.14	\$2,374.75	\$88,351.04
Road & Bridge	\$79,817.16	0	\$5,007.36	\$2,419.95	\$77,229.75
Permanent Hard Road	\$85,218.77	0	0	\$1,233.32	\$86,452.09
Building & Equipment	\$24,712.79	0	0	\$323.44	\$25,036.23

Prime Fund –Bartman made a motion to approve the Treasurer's Report for the Prime Fund for the period of July 1, 2006 through July 31, 2006. Seconded by Dahlfors. Motion passed.

Prime Fund	Previous Balance	Trans Between	Expenses	Income	Ending Balance
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		Funds			
General Assistance	\$68,956.68	0	0	\$303.13	\$69,259.81
Town Fund	\$242,891.17	0	0	\$1,067.74	\$243,958.91
Road & Bridge	\$111,477.71	0	0	\$490.05	\$111,967.76

General Assistance: Schuster informed the Board that she received a call for assistance that may actually qualify. The case may last for a minimum of six (6) months.

Clerk's Report: Seemann informed the Board that there is a Clerk's Meeting on August 31st that she intends on attending. She asked the Board if there were any issues they'd like her to present at the meeting? Schuster suggested asking them about their policy on charging for copies.

Assessor's Report: Assessor Andrews stated that Seneca Township has the most farms in McHenry County. He mentioned at last month's meeting that he would have a hard time meeting his target date for getting his assessments to the county. However, even though he had problems with his computer a couple of times, he still managed to make his target date!

- Andrews informed the Board that he is planning on taking an Assessor's course in Lisle.
- Other than that, Andrews said that "everything is going fine."

Planning Commission: - Information/review/action

- A. **Commission Activity Report** – The Planning Commission reviewed one (1) petition regarding a zoning change from A1 to A2. The review of this petition by the Board will be put on next month's agenda.
- B. **Follow-up on 18904 Kishwaukee Valley Road zoning issues** – Schuster informed the Board that she had talked with Under Sheriff Gene Lowry about this issue. He told her she needed to contact each of the McHenry County Departments involved. Schuster drafted letters to four (4) different departments at the county. Schuster, in return, has received two (2) letters from the McHenry County Health Department; Under sheriff Lowry told her that his department had been out to the property; McHenry County Board Chairman Ken Koehler had called requesting additional information; and the County Transportation Department called her back.
 - This issue will be put on next month's agenda for further discussion and updates.

Old Business:

- A. **Building Project – Attorney Derke Price** – Schuster stated that the attorney didn't call. She is very displeased and will look into getting a different attorney.
- B. **Grant – McHenry County Medical Reserve Corp/Dept of Health** – This issue was discussed at the Supervisor's meeting Schuster attended. It can be used as a planning process to get Government entities set up with a grant in case there is a bird flu outbreak. Schuster informed the Board that she did put our name in for the Grant. If we should get it, we would need to draw up a plan, have a town meeting, and make information available to the public. There is no guarantee that we will get the funds.
- C. **McHenry County – Land Use Planning Commission – Applications due by 8/31/06** – The application deadline has been extended to August 31, 2006 for anyone interested in being on the McHenry County Land Use Planning Commission.
- D. **Website – update/additions** – There were no other updates or additions suggested for our website at this time.

New Business: Information/review/action

- A. **Legislation – Perspective 2006** – Nothing to review this month.
- B. **Policy – Issuance of Officials Compensation** – Dahlfors made a motion to approve Resolution 06-03: Policy for Setting Elected Official's Compensation Payment Schedule. Seconded by O'Leary. Voting yes: Bartman, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.
- C. **Audit Committee** – Schuster informed the Board that we still needed three people to audit our books for this year. Guest Barbara Janet kindly agreed to be one of the three people. Seemann will contact each person to set up the date and time of the audit.

Road Commissioner's Report: Helfers informed the Board that he received prices for the cold storage shed he wants, which is a concrete block and hoop structure. He had a brochure showing what the shed looks like. He stated that this new shed will replace the existing salt shed. The cost is approximately \$9,600 for the framework and cover. The concrete blocks are extra. If he puts a down payment on the shed before the 24th of this month, he'll receive a \$677.00 discount. Helfers will also check on the required permits.

- After discussion, O'Leary made a motion to approve making a deposit on the cold storage facility, not to exceed \$5,000.00. Seconded by Dahlfors. Voting yes: Bartman, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

- The 2nd mowing program is complete.

- Helfers was able to rent a material handler at a reasonable price that he uses to trim trees. He stated he'll keep it as long as he could because this machine helps tremendously.

Public Speaking: None.

Supervisor's Report: Misc letters/correspondence – informational only

- State Senator Pam Althoff sent a letter about the ten (10) most endangered historical places in Illinois. Schuster has this information available for review.

- Elizabeth Kessler, Director of the McHenry County Conservation District, sent a letter stating that she wants to meet with the people of government entities. Schuster would like her to come to one of our meetings. Ms. Kessler will be calling to set up an appointment.

- Schuster received the manuals she ordered from TOI regarding Levies & Financial Procedures.

- The McHenry County Gravel Advisory Council will be giving tours on September 5th of local gravel pits. Reservations are required. The tour leaves the McHenry County Administrative Building at 11:00 A.M. and will arrive back at 2:20 P.M.

Motion to Adjourn: At 8:11 P.M. Dahlfors made a motion to adjourn tonight's regular monthly meeting. Seconded by O'Leary. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk