

April 8, 2008

The regular monthly meeting of the Seneca Township Board of Trustee was called to order at 6:20 P.M. by Supervisor Ersel Schuster at the Seneca Township Building located at 16506 Garden Valley Road, Woodstock, Illinois.

Pledge of Allegiance

Township Officials in Attendance: Supervisor Ersel Schuster, Trustees Rosemary Bartman, Susan Mathews, Thomas Dahlfors, and Michael O'Leary, Road Commissioner Robert Helfers, and Clerk Dawn Seemann. Absent Officials: Assessor Donald Andrews.

Guests in Attendance: Susan Borucki, Iris Hensley, Howard Hensley, Vernon Holm, Jeanne Holm, Jim Kelly, Marilyn Kelly, and Gina Lefevour.

Motion to Recess the Meeting: After the board finished signing off on the proposed bills, Bartman motioned to recess this meeting at 6:59 p.m. and resume upon adjournment of the Annual Town Meeting. Second by O'Leary. Motion passed.

Motion to Resume the Meeting: At 8:48 p.m. Dahlfors motioned to resume tonight's regular monthly meeting. Second by Mathews. Motion passed.

Public Speaking: None.

Minutes: Dahlfors motioned to approve the March 11, 2008 Regular Monthly Minutes as presented. Second by O'Leary. Motion passed.

Audit of Current Bills:

Road District – O'Leary motioned to approve the Road District bills for payment for the period of March 12, 2008 through March 31, 2008 in the amount of \$10,439.78. Second by Mathews. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

Town Fund – Dahlfors motioned to approve the Town Fund bills for payment for the period of March 12, 2008 through March 31, 2008 in the amount of \$9,065.50. Second by O'Leary. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

Treasurer's Report: March 1, 2008 through March 31, 2008, as listed below:

Illinois Fund: O'Leary motioned to approve the Treasurer's Report for the Illinois Fund for the period of March 1, 2008 through March 31, 2008. Second by Mathews. Motion passed.

Illinois Fund	Previous Balance	Trans to Prime	Expenses	Income	Ending Balance
General Assistance	\$25,139.94	0	0	\$43.38	\$25,183.32
Town Fund	\$118,996.08	0	\$25,062.93	\$1,451.68	\$95,384.83
Road & Bridge	\$117,552.56	0	\$8,880.36	\$1,007.54	\$109,679.74
Permanent Hard Road	\$101,874.46	0	\$6,954.71	\$174.03	\$95,093.78
Building & Equipment	\$32,320.08	0	0	\$55.77	\$32,375.85

Prime Fund – Mathews motioned to approve the Treasurer's Report for the Prime Fund for the period of March 1, 2008 through March 31, 2008. Second by Dahlfors. Motion passed.

Prime Fund	Previous Balance	Trans Between Funds	Expenses	Income	Ending Balance
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General Assistance	\$74,935.64	0	0	\$181.23	\$75,116.87
Town Fund	\$263,951.56	0	0	\$638.38	\$264,589.94
Road & Bridge	\$121,143.57	0	0	\$292.99	\$121,436.56

- Line Item Transfers:

- Road & Bridge:

- \$50.00 from line item #3440 Contingency to line item #3160 Postage;
- \$40.00 from line item #3440 Contingency to line item #3161 Publishing.

- Town Fund:

- \$700.00 from line item #1240 Contingency to line item #220 taxes/Fica/State/Medical;
- \$1000.00 from line item #1240 Contingency to line item #1178 Utility;
- \$50.00 from line item #1240 Contingency to line item #1170 Association Dues;
- \$100.00 from line item #1240 Contingency to line item #1115 IMRF Expense;
- \$4000.00 from line item #1240 Contingency to line item #1105 Salary Expense.

Mathews motioned to approve the above line item transfers. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O'Leary, Schuster. Voting no: None. Motion passed.

GA Report: Schuster informed the board that an organization out of Chicago contacted her asking all McHenry County townships to fill out a survey asking how we could provide services to them. No action will be taken.

Clerk's Report: Seemann obtained some booklets called "When Disaster Strikes" that included information about Homeland Security, and what to do in certain disasters. They were made available to those who were interested. She will try to get additional copies.

Road Commissioner's Report: Helfers reported that earlier this year he received an estimate for this year's blacktopping program of \$163,000 for 3-1/2 miles of road. The actual bid came in at \$149,500. - Helfers was informed that the bridge on Highbridge Road needed a new bridge deck. He received a quote of \$40,000 - \$60,000 for this repair work. He contacted the county about an alternative method to repair the bridge. He received one bid of \$14,000 for this alternative method. He is waiting for 2 additional bids.

- Currently, Helfers and his crew are picking up garbage along the right-of-ways. He stated there is enough litter on the right-of-ways to fill a 60 gallon bag in less than a mile of road.

Assessor's Report: Assessor Andrews is absent tonight. No report.

Planning Commission: - Information/review/action

- A. **Commission Activity Report – Committee review/action on pending petitions:** The Planning Commission met last Tuesday. No report was given to our board.
- B. **Township Land Use Plan – Questionnaire Recap –** Schuster was happy with the number of surveys that were returned. She will pass on the results to the Planning Commission.
- C. **Petitions to be considered for action and/or review by the town board:**
 - a. **Petition #80-01, #80-02, #80-03, #80-04 – Melvin & Donald Purdon petitions:** The ZBA voted to approve this petition. It will be going to the County Board next Tuesday.

- D. **Update – Misc. zoning matters:** The Kunde Road petition ZBA hearing will be held on May 1st.
- E. **McHenry County 2030 Land Use Planning** – Schuster encouraged the board to become involved with the county land use planning by attending more county meetings.

Old Business: Information/review/action

- A. **Building Project– update** The companies who are interested in bidding on the township addition had their mandatory walk-through today.

New Business: Information/review/action

- A. **Legislation – TOI Perspective** – Nothing to discuss this month.
- B. **Pandemic Flu/Emergency Services Committee – Update** – The draft emergency plan and presentation were given at the Annual Town Meeting, which took place just prior to this meeting tonight.

New Business: Information/review/action

- A. **Legislation – TOI Perspective** – Nothing to discuss this month.
- B. **Pandemic Flu/Emergency Services Committee – Update** A letter from Jack Franks was emailed to Township Officials regarding the bills he is working on that will benefit townships if passed.
 - Schuster gave copies of the Woodstock Land Use Plan update to the board for their records.

Motion to go into Executive Session: At 9:17 Dahlfors motioned to go into executive session to discuss land acquisition. Second by Mathews. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Schuster. Voting no: None. Motion passed.

Motion to go back into Open Session: At 9:45 p.m. Dahlfors motioned to go back into open session. Second by O’Leary. Motion passed.

Approval of Executive Session Minutes: Dahlfors motioned to approve and release the 6/13/06 and 11/10/06 executive session minutes. Second by Mathews. Motion passed.

Land Acquisition: Mathews motioned to direct Helfers and Schuster to look into the land acquisition proposal and get information on the flood plane, price of remaining property per acre, and do other preliminary work prior to making a proposal for the acquisition of the 1.79 acres. Second by Dahlfors. Voting yes: Bartman, Mathews, Dahlfors, O’Leary, Schuster. Voting no: None. Motion passed.

Motion to Adjourn: At 9:51 p.m. O’Leary motioned to adjourn tonight’s regular monthly meeting. Second by Bartman. Motion passed.

Respectfully Submitted,

Dawn Seemann
Township Clerk